

Atlantic Youth Center Harborfields Detention Center

**800 Buffalo Avenue
Egg Harbor City, NJ 08215**

Tele: (609) 965-3583

Fax: (609) 965-7962



Atlantic County Parent Information

Department Contacts

Administration

Kimery Lewis, Superintendent

Rochelle Andress, Acting Assistant Superintendent

Social Services

Rochelle Andress, Social Worker

Medical

Terry Underwood, Nurse

Supervision

Ozzie Smith-Bey, Youth Work Supervisor 7-3 pm

Wayne Ford, Youth Work Supervisor 11-7 or Ted Davis Shift Leader 3-11 pm

Additional Useful Numbers

Agency	Number	Contact	Extension
Family Court	(609) 345-6700	Joleen Peterson	Ext. 3318
Public Defender	(609) 625-9111	Linda Tassone	
DCP&P Atlantic County	(609) 441-3164	Debra Simpson, Court Liaison	
CMO Cape Atlantic Ink	(609) 829-2038		
Family Crisis	(609) 645-5862	Heather Dimatteo	
Family Services (Absecon)	(609) 652-1600		
Family Services (EHT)	(609) 569-0239		
HEDS Program	(609) 645-5855	Drew McCann	Ext. 7538
Youth Shelter	(609) 645-5899		
In-Home Detention	(609) 965-3583	Ted Davis	(609) 477-9931 cell
Juvenile Probation	(609) 345-6700		Ext. 3587

Visitation

Male Residents Sunday 1:00 pm-3:00 pm Thursday 7:00-8:00 pm

Female Residents Sunday 11:00 am-1:00 pm Thursday 6:00-7:00 pm

Only visitors on the approved visitors list will be permitted to visit. If your child has not made a visiting list, only the parent or guardian will be permitted to visit until a list is made. Four visitors are allowed on the visitors list. Residents can change their visitation list every 30 days. The visitor's full name, address, age, phone number and relation to the resident are required on the visitors list. Children under the age of 15 years are not permitted in the visiting area unless they are the sibling or the child of the resident and on the approved visitors list.

Visitors entering this facility must always present proper picture identification. Any visitor under the age of 18 who is not a sibling of the resident, must have a signed permission slip from their parent granting permission for them to visit this facility. No items are permitted in the visiting area. We encourage all visitors to leave their personal belongings in their car. All visitors will be asked to remove hat, coat, all items in pockets, sunglasses, cell phones, pagers etc. All visitors will be subject to search prior to entering the visiting area. Once you exit the visiting area you will not be able to re-enter. There is no physical contact permitted (hugging, kissing, holding hands etc).

All visitors must conduct themselves in a respectful manner. Any visitor who becomes disruptive will be asked to leave. Our officers have the right to refuse admittance to any visitor who appears to be under the influence of drugs or alcohol. A complete list of visitation guidelines is available at the registration desk.

Any visitor who brings contraband into this facility will be prosecuted.

Phone Calls

Residents will be given a call to their parent or guardian upon admittance. Residents are not permitted to receive incoming calls. Parents and guardians are permitted to phone and speak with the staff to see how their child is doing. Residents make outgoing calls on the following days based on their behavior rating. Residents are placed on a Neutral rating upon admittance.

Positive Rating	5 minutes Friday, 5 minutes Saturday, 10 minutes Monday
Neutral Rating	5 minutes Saturday, 10 minutes Tuesday
Negative Rating	5 minutes Saturday, 5 minutes Wednesday

Residents can receive additional calls through the Social Worker as needed. Residents can also earn additional phone time through our incentives program. Regular phone calls cannot be made after 9:00 pm.

Personal Items

Residents are permitted to have the following items brought into them: 3 plain white t-shirts or 3 plain white tank tops, 3 pairs of white socks, 3 pairs of underwear (no pockets). In addition to these items, female residents can have 3 bras (no underwires).

Residents who are admitted to this facility with no shoes, sandals, dress shoes or boots can have sneakers brought into them at anytime. Sneakers can be dropped in our lobby during regular business hours or at the Admittance Office located on the right hand side of the building after hours. If your child was admitted with a pair of sneakers, new sneakers cannot be brought in unless authorized by the Social Worker. Sneakers will not be authorized unless the old sneakers are unwearable or too small.

We provide all residents with soap, deodorant, toothpaste, toothbrush, lotion, socks, underwear, undershirt and uniform jumper.

Medical

The nurse sees residents within 24 hours of admission. Residents who are injured will not be admitted until cleared by a medical doctor. Residents are seen by the Nurse Practitioner for a physical within 72 hours of admittance.

If your child takes medication you should contact our nurse immediately and make arrangements to bring your child's medication in. Medication can be dropped off during regular business hours at the front lobby. If it is after hours, medication can be dropped off at the Admittance Office located on the right side of the building.

Please make a copy of the front and back of your child's health insurance card and/or prescription card and bring it in or mail it to us as soon as possible. If your child has any pre-scheduled medical appointments please notify our nurse immediately. Please inform us of any medical conditions and/or mental health conditions that your child has that could jeopardize his/her health while in detention. Residents who go outside of the facility for any medical treatment will be handcuffed and shackled.

Mail

All letters must be sent via US Mail. You are not permitted to give any letters or pictures to your child during visits. Residents can send an unlimited amount of mail.

Education

Residents attend school Monday through Friday from 8:30 am to 2:30 pm. Residents are tested to determine their academic level and are given assignments based on their individual academic level. Our education staff consists of three academic teachers, one physical education teacher and one teaching assistant. All teachers are assigned to Harborfields through the Atlantic County Special Services School.

All residents will receive academic credit for attending school while detained. Transcripts will be sent to your child's school so that he/she can receive the proper credits.

In addition to the regular school day your child is given the opportunity to attend our after school program. The program operates from 4:00 pm to 8:00 pm Monday through Friday. The after school program teachers test your child and work on the areas of language arts, performing arts, math, technology, and arts & crafts. The program is not mandatory but we offer incentives to the residents for participating in the program.

Conflict Resolution classes are taught every Tuesday by the Juvenile Justice Commission.

If you have any questions regarding education records, you may contact our Education Department at (609) 965-9463.

Detention Diversion Programs

In some cases the Juvenile Family Court Judge may release your child on a detention diversion program. These programs allow youth to be released to a parent, guardian or court approved adult pending the disposition of his/her case. Detention Diversion Programs that may be available to your child include: The Ministers Program, HEDS Program (ankle bracelet), In-Home Detention Program and release to the Youth Shelter. All programs require the youth to adhere to specific rules. If the youth violates the rules of the program, he/she will be returned to the detention facility pending disposition of their case.

You may speak with your child's attorney or public defender regarding requests for placement into these programs.

Discharge

Residents will be discharged to the person or agency authorized on the court order. No resident can be discharged without a court order authorizing his or her release. A discharge form must be completed and signed by the person taking custody of the youth. All money and jewelry are kept in a safe and can only be accessed by the superintendent or the assistant superintendent.

You can call to schedule an appointment to pick up your child's belongings if they are not received upon discharge. Property will remain at our facility for 30 days after discharge

Reporting Staff Misconduct or Abuse

Any family, friend or community member who becomes aware of any abuse; emotional, physical or sexual may contact the facility administrators to report such abuse at 609-965-3583