

# ATLANTIC COUNTY GOVERNMENT

## JOB ANNOUNCEMENT

### PLEASE POST

Posting Date:

CONTINUOUS

**TITLE:** Food Service Worker

**SALARY:** \$26,500

Hours: 40 X 35 \_\_\_

**DEPARTMENT:** Human Services

Union X Mgmt \_\_\_

**LOCATION:** Northfield

NJCSC Test Required: Yes \_\_\_ No X

Grant Funded: Yes \_\_\_ No X

### DEFINITION

Under direction of a Cook, Head Cook, Food Service Supervisor, or other supervisory official, does the less complicated tasks involved in preparing and serving food, and/or in cleaning food service facilities and equipment; does other related duties as required.

**NOTE:** The definition and examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

### REQUIREMENTS:

#### LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

#### EXAMPLES OF WORK:

Acts as general assistant in a kitchen, bakery, cannery, dining room, cafeteria, or other food preparation or service unit.

Washes, scrubs, pares, hulls, cores, and prepares vegetables, fruits, and berries for cooking or for serving using manual or power driven equipment.

Keeps the kitchen or other areas in a safe, clean, and orderly condition at all times.

Serves food from steam tables or from other cooking utensils, and arranges and delivers trays.

Waits on tables.

Delivers food to dining rooms.

Prepares salads, desserts, and beverages.

Sets tables, changes table linens, and counts dishes, linen, and silverware.

Washes dishes, trays, pots, pans, silverware, and other kitchen and food service equipment.

Washes floors, walls, and linoleum in kitchen, dining room, and food storage area.

Polishes metal equipment and silverware.

Waxes floors.

Washes and polishes ranges, roasters, broilers, milk cans, and other equipment.

Receives and stores food supplies.

Will be required to learn to utilize various types of electronic and/or manual recording and information system used by the agency, office, or related units.

**KNOWLEDGE AND ABILITIES:**

Knowledge of the preparation of vegetables and fruits for cooking.

Knowledge of methods and materials used in cleaning, polishing, and in maintaining kitchen, storage, and food service areas in a clean, sanitary, orderly, and safe condition.

Ability to remember oral and written instructions and directions and to learn quickly from demonstrations.

Ability to serve food from steam tables or other utensils efficiently.

Ability to prepare trays and to set tables.

Ability to wait on tables and to deliver trays.

Ability to do manual work involved in washing dishes, pots, and pans, in polishing silverware and metal equipment, in keeping ranges, broilers, roasters, and other equipment clean and polished, and to scrub and wax floors, halls, and other areas.

Ability to keep simple records.

Ability to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, and communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform the essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

**Interested, qualified applicants should apply online at <http://www.atlantic-county.org/>**

**Alternatively, applications may be mailed to the  
Atlantic County Division of Human Resources  
1333 Atlantic Avenue, Atlantic City, NJ 08401**

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