

**ATLANTIC COUNTY BOARD OF CHOSEN FREEHOLDERS
ATLANTIC COUNTY INSTITUTE OF TECHNOLOGY
5080 ATLANTIC AVENUE
MAYS LANDING, NEW JERSEY 08330**

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**Minutes of Meeting
November 13, 2012**

CALL TO ORDER

A Regular meeting of the Atlantic County Board of Chosen Freeholders was called to order by Chairman Frank D. Formica at 4:00 p.m., Standard Time, on the above mentioned date, at the Atlantic County Institute of Technology, 5080 Atlantic Avenue, Mays Landing, New Jersey 08330.

**OPEN PUBLIC MEETING
STATEMENT**

Statement of Open Public Meeting Compliance: Pursuant to the Open Public Meetings Act, Chairman Frank D. Formica announced that adequate notice of this meeting, as required by said Act, has been provided to The Press of Atlantic City, the Mainland Journal, posted on the bulletin boards at the County Office Building, 1333 Atlantic Avenue, Atlantic City, the Stillwater Building, 201 Shore Road, Northfield and the County Clerk's Office in Mays Landing.

**PRAYER AND
FLAG SALUTE**

The prayer was led by Freeholder McDevitt, followed by the Flag Salute led by Chairman Formica.

ROLL CALL

The following roll call was recorded: PRESENT: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. ABSENT: None.

**MINUTES OF MEETINGS
OCTOBER 2 AND 16, 2012**

Freeholder Giordano moved and Freeholder Sutton seconded a motion to adopt and dispense with the reading of the October 2 and 16, 2012, meeting minutes

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, McDevitt, Marino, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None.

**MOTION TO AMEND
PUBLISHED AGENDA**

Freeholder Risley moved and Freeholder Bertino seconded a motion to amend the published Agenda and correct the placement of Capital Ordinance Nos. 2 and 3, 2012.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, McDevitt, Marino, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None.

**CAPITAL ORDINANCE
NO. 2 – FIRST READING
AMENDING A CAPITAL**

Freeholder Sutton moved and Freeholder Giordano seconded a motion to introduce on first reading Capital Ordinance No. 2-2012 amending Capital Ordinance No. 2011-1, (providing for

**ORDINANCE
PROVIDING FOR
VARIOUS CAPITAL
IMPROVEMENTS**

various capital improvements or purposes) heretofore finally adopted by the County of Atlantic, State of New Jersey, on March 8, 2011, to amend the description therein.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, McDevitt, Marino, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None.

**CAPITAL ORDINANCE
NO. 3 – FIRST READING
AMENDING A CAPITAL
ORDINANCE
PROVIDING FOR
VARIOUS CAPITAL
IMPROVEMENTS**

Freeholder Sutton moved and Freeholder Bertino seconded a motion to introduce on first reading Capital Ordinance No. 3-2012 amending and restating Capital ordinance Number 1-2012 (Providing for various capital improvements or purposes) heretofore finally adopted by the County of Atlantic, State of New Jersey, on May 29, 2012, to amend the description therein.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, McDevitt, Marino, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None.

**ORDINANCE NO. 15 –
FIRST READING
ESTABLISHING FEES
FOR THE ATLANTIC
COUNTY POLICE
TRAINING ACADEMY
AND THE ATLANTIC
COUNTY PISTOL RANGE**

Freeholder Giordano moved and Freeholder Dase seconded a motion to introduce on first reading Ordinance No. 15 establishing fees to be charged by the Atlantic County Police Training Academy to out-of-County law enforcement recruits and to amend fees to be charged at the Atlantic County Pistol Range.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, McDevitt, Marino, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None.

**RESOLUTION NO. 562
AMENDING
RESOLUTIONS TO
PROVIDE LABORATORY
TESTING FOR THE
MEDICAL EXAMINER**

Freeholder Sutton moved and Freeholder Garrett seconded a motion to amend Resolution No. 553, adopted November 15, 2011, and Resolution No. 265, adopted May 15, 2012, regarding an agreement with NMS Labs to provide laboratory testing for the Medical Examiner for the period commencing January 15, 2012, and terminating January 14, 2013, to increase the amount by \$21,000.00, for a total amendatory amount not to exceed \$60,000.00

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None.

ABSTENTIONS: None

**RESOLUTION NO. 563
PROFESSIONAL
SERVICES CONTRACTS
WITH SEXUAL ASSAULT
NURSE EXAMINERS**

Freeholder Sutton moved and Freeholder Dase seconded a motion to authorize professional services contracts with Sexual Assault Nurse Examiners to provide services for the SART/SANE Program, for the period commencing October 1, 2012, and terminating September 30, 2013, for a total amount for all contracts not to exceed \$4,700.00.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 564
PROFESSIONAL
SERVICES RENEWAL
AGREEMENT FOR THE
SEXUAL ASSAULT
NURSE EXAMINER
(SANE) PROGRAM**

Freeholder Garrett moved and Freeholder Dase seconded a motion to authorize a professional services renewal agreement with the Atlantic County Women's Center for coordination of the Sexual Assault Nurse Examiner (SANE) Program, for the period October 1, 2012, and ending September 30, 2013, for an amount not to exceed \$67,177.92.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 565
COMPETITIVE
CONTRACT TO
PROVIDE HEALTH
SERVICES TO INMATES
OF THE ATLANTIC
COUNTY JUSTICE
FACILITY**

Freeholder Sutton moved and Freeholder Giordano seconded a motion to authorize a competitive contract with CFG Health Systems, LLC, to provide health care services to the inmates of the Atlantic County Justice Facility, for a one-year period commencing November 1, 2012, for base fee services in an amount not to exceed \$4,013,690.00.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 566
BID CONTRACT TO
PROVIDE PREVENTTIVE
MAINTENANCE AND
EMERGENCY REPAIRS
ON FOOD SERVICE
EQUIPMENT**

Freeholder Dase moved and Freeholder Garrett seconded a motion to authorize a bid contract with Northeast Mechanical Services, Inc., to provide preventive maintenance and emergency repairs on Atlantic County's food service equipment, for a two-year period commencing November 1, 2012, through October 31, 2014, for the total sum not to exceed \$111,840.00.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 567
BID CONTRACT FOR
MEDICAL
TRANSPORTATION**

Freeholder Garrett moved and Freeholder Bertino seconded a motion to authorize a bid contract with Belleplaine Emergency Corps., for medical transportation for residents at Meadowview Nursing Home, for a one-year period commencing November 1, 2012, through October 31, 2013, for the total sum not to exceed \$20,000.00.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 568
BID CONTRACT TO
PROVIDE MATERIAL
TESTING SERVICES**

Freeholder Bertino moved and Freeholder Sutton seconded a motion to authorize a bid contract with Pennoni Associates to provide material testing services for Atlantic County, for a two-year period commencing November 1, 2012, through October 31, 2014, for an amount not to exceed \$352,227.50.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 569
CHANGE ORDER NO. 1
FOR MDT/AVL
SOFTWARE SYSTEM
WITH VEHICLE
MAPPING AND
NAVIGATION**

Freeholder Sutton moved and Freeholder Bertino seconded a motion to authorize Change Order #1, contract with Mentor Engineering, Inc., for the provision of MDT/AVL software system with vehicle mapping and navigation, for supplementary work in the amount of \$13,679.00, for a total amendatory contract amount of \$420,233.00.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 570
GRANT APPLICATION
FOR SEXUAL ASSAULT
RESPONSE TEAM,**

Freeholder Dase moved and Freeholder Bertino seconded a motion to authorize a grant application to the New Jersey Department of Law and Public Safety for Sexual Assault Response Team, Sexual Assault Nurse Examiner Program

**SEXUAL ASSAULT
NURSE EXAMINER
PROGRAM (SART/SANE)**

(SART/SANE), for the period of October 1, 2012, through September 30, 2013, subject to an in-kind match of \$18,715.00, for funds in the amount of \$74,860.00.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**MOTION TO COMBINE
AND ADOPT
RESOLUTION NOS. 571
AND 572.**

Freeholder Dase moved and Freeholder Bertino seconded a motion to combine and adopt Resolution Nos. 571 and 572.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, McDevitt, Marino, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None.

**RESOLUTION NO. 571
GRANT APPLICATION
FOR THE STATEWIDE
RESPITE CARE
PROGRAM SFY'13**

Authorize a grant application to the New Jersey Department of Human Services for the Statewide Respite Care Program SFY'13, for funding in the amount of \$166,850.00.

**RESOLUTION NO. 572
GRANT APPLICATION
FOR THE COUNTY
PROSECUTOR
INSURANCE FRAUD
REIMBURSEMENT
PROGRAM**

Authorize a grant application to the New Jersey Division of Criminal Justice, Office of Insurance Fraud Prosecutor, for the County Prosecutor Insurance Fraud Reimbursement Program, for funding in the amount not to exceed \$175,851.00.

**MOTION TO COMBINE
AND ADOPT
RESOLUTION NOS. 573
AND 574**

Freeholder McDevitt moved and Freeholder Bertino seconded a motion to combine and adopt Resolution Nos. 573 and 574.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, McDevitt, Marino, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None.

**RESOLUTION NO. 573
GRANT ACCEPTANCE
FOR THE STATE
CRIMINAL ALIEN
ASSISTANCE PROGRAM**

Accept a grant from the U.S. Department of Justice for the State Criminal Alien Assistance Program, for reimbursement for the period from July 1, 2010 through June 30, 2011, for funds in the amount of \$112,071.00.

**RESOLUTION NO. 574
GRANT ACCEPTANCE
FOR 2012 PAUL
COVERDELL FORENSIC
SCIENCE
IMPROVEMENT AWARD**

Accept a grant from the New Jersey Department of Law and Public Safety, Division of State Police, for 2012 Paul Coverdell Forensic Science Improvement Award Grant funds in an amount not to exceed \$47,666.00.

**RESOLUTION NO. 575
INTERGOVERNMENTAL
AGREEMENT TO
ADMINISTER THE
CLEAN COMMUNITIES
PROGRAM FOR 2012**

Freeholder Garrett moved and Freeholder Sutton seconded a motion to authorize an intergovernmental agreement with the Atlantic County Utilities Authority to conduct a Clean Communities Program, for the period commencing January 1, 2012, and terminating June 30, 2013, for an amount not to exceed \$93,741.30.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 576
AMENDING A
RESOLUTION
REALLOCATING
FUNDING**

Freeholder Giordano moved and Freeholder Bertino seconded a motion to amend Resolution No. 68, adopted February 7, 2012, regarding an agreement with the Milton and Betty Katz Jewish Community Center, and to enter into an amendatory competitive contract reallocating \$2,711.00 from education services to Arthritic Pool Sessions/Warrick Sessions, with the amended amount for education being \$5,734.00 and the amended amount for Arthritic Pool Sessions/Warrick Sessions being \$12,110.00, for the one-year period, commencing January 1, 2012, for a total amendatory contract amount remaining \$103,228.00.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 577
REGARDING THE
EXCHANGE OF
VEHICLES**

Freeholder Sutton moved and Freeholder Dase seconded a motion to authorize the transfer of a 2011 28 passenger bus, VIN#5WEASAAM2BH354304 from Atlantic County to Cape May County, and a 2011 18 passenger mini bus, VIN#1FD4E4FS2BDB26928, from Cape May County to Atlantic County, at no cost to the County.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 578
SUPPORTING NEW
JERSEY'S PLAN TO
ALLOW SPORTS
BETTING**

Freeholder Sutton moved and Freeholder Risley seconded a motion to endorse the concept of sports betting in New Jersey and support the actions taken by the State to promote sports wagering.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 579
CHAPTER 159**

Freeholder Sutton moved and Freeholder Bertino seconded a motion to insert into the budget of the year 2012 revenue from the U.S. Department of Justice, appropriated under the caption of Bullet Proof Vest Partnership Grant FY12, in the amount of \$5,324.48.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 580
CHAPTER 159**

Freeholder Giordano moved and Freeholder Bertino seconded a motion to insert into the budget of the year 2012 revenue from the State of New Jersey, Department of Law & Public Safety, Division of State Police, appropriated under the caption of Emergency Management Assistance FY2012, in the amount of \$55,000.00.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 581
AMENDING A
RESOLUTION TO
EXTEND THE TERM OF
CONTRACTS WITH
VARIOUS ARCHITECTS
AND ENGINEERS**

Freeholder Garrett moved and Freeholder Bertino seconded a motion to amend Resolution No. 499, adopted on September 25, 2012, reflecting that the resolutions it amends are No. 491 of September 7, 2010, and No. 66 of February 7, 2012, extending the contract term of various architects and engineers.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 582
PROFESSIONAL
SERVICES
AGREEMENTS TO
PROVIDE VETERINARY
SERVICES**

Freeholder Sutton moved and Freeholder Bertino seconded a motion to authorize professional services agreements with various vendors to provide veterinary services for the Animal Shelter, for the period commencing January 1, 2013, and terminating December 31, 2013, for an aggregate amount not to exceed \$30,000.00.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 583
PROFESSIONAL
SERVICES
AGREEMENTS WITH
VARIOUS APPRAISERS
FOR APPRAISAL
SERVICES**

Freeholder Garrett moved and Freeholder Giordano seconded a motion to authorize professional services agreements with various appraisers for appraisal services, for the period commencing November 15, 2012, and terminating November 14, 2013, for an aggregate total not to exceed \$165,000.00.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 584
CHANGE ORDER NO. 1
AND FINAL FOR
RECONSTRUCTION OF
PITNEY ROAD, SECTION
1A IN THE CITY OF
ABSECON**

Freeholder Giordano moved and Freeholder Giordano seconded a motion to authorize Change Order No. 1 and final for a contract with Arawak Paving Co., Inc., for reconstruction of Pitney Road, Section 1A in the City of Absecon, for a net decrease of \$36,519.40, with a total amendatory contract in the amount of \$357,080.60.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 585
CHANGE ORDER NO. 2
AND FINAL, CONTRACT
FOR RESURFACING OF
PLEASANT MILLS ROAD
SECTION 4 IN THE
TOWNSHIP OF MULLICA**

Freeholder Sutton moved and Freeholder Garrett seconded a motion to approve Change Order No. 2 and final for a contract with Asphalt Paving Systems, Inc., for resurfacing of Pleasant Mills Road, Section 4 in the Township of Mullica, for a net decrease of \$73,348.15, for a total amendatory contract amount of \$1,220,747.34.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 586
INTERLOCAL SERVICE
AGREEMENT FOR THE
ADMINISTRATION OF**

Freeholder Sutton moved and Freeholder Bertino seconded a motion to authorize an interlocal service agreement with the Atlantic County Improvement Authority (ACIA) for the administration of the County's 2012 Community Development

**THE 2012 COMMUNITY
DEVELOPMENT BLOCK
GRANT (CDBG) AND THE
2012 HOME
INVESTMENT
PARTNERSHIP
PROGRAM**

Block Grant and the 2012 HOME Investment Partnership Program, and will reimburse the ACIA grant funds in the total amount of \$1,515,571.00.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 587
ALTERNATE METHOD
CONTRACT TO
PROVIDE UPGRADE
INTERVIEW
RECORDING SYSTEMS**

Freeholder Giordano moved and Freeholder Bertino seconded a motion to authorize an alternate method contract with Jefferson Audio Video Systems to provide upgrades for the Prosecutor's interview room audio/video recording systems, for an amount not to exceed \$40,909.80.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 588
APPOINTMENT TO THE
ATLANTIC/CAPE MAY
WORKFORCE
INVESTMENT BOARD**

Freeholder Giordano moved and Freeholder Bertino seconded a motion to approve the appointment of Dan Brown to the Atlantic/Cape May Workforce Investment Board (WIB) for a term to expire on June 30, 2015.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 589
APPOINTMENT TO THE
ATLANTIC COUNTY
MENTAL HEALTH
ADVISORY BOARD**

Freeholder Sutton moved and Freeholder Bertino seconded a motion to approve the appointment of Barbara Roswell to the Atlantic County Mental Health Advisory Board for a term to expire on July 1, 2015.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**MOTION TO ADD
RESOLUTION NO. 590 TO
AGENDA**

Freeholder Sutton moved and Freeholder Giordano seconded a motion to add Resolution No. 590 to Agenda.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**RESOLUTION NO. 590
APPOINTMENT TO
ECONOMIC
DEVELOPMENT
ADVISORY
COMMISSION**

Freeholder Bertino moved and Freeholder Giordano seconded a motion to approve the appointment of Steve Layman to the Economic Development Advisory Commission for a term to expire on July 1, 2015.

The above-mentioned motion was adopted by the following roll call: AYES: Bertino, Dase, Garrett, Giordano, Marino, McDevitt, Risley, Sutton and Formica. NAYS: None. ABSTENTIONS: None

**REPORTS OF SPECIAL
COMMITTEES OF THE
BOARD**

Chairman Formica reported that he attended the Purple Heart Program for Veterans in Atlantic City and remarked how very nice it was.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

**WRITTEN
COMMUNICATIONS AND
PETITIONS**

There were written communications received by this office for the period of October 16, 2012, to November 13, 2012.

PUBLIC COMMENTS

Chairman Formica opened the meeting to the public at 4:35 p.m.

Atlantic County Institute of Technology Superintendent Philip Gunther welcomed the Board of Freeholders to ACIT.

There being no further comments, Chairman Formica closed the public portion at 4:42 p.m.

GOOD OF THE ORDER

Freeholder Sutton, along with Chairman Formica and County Executive Dennis Levinson, honored Veterans at Meadowview Nursing Home.

Regarding Hurricane Sandy, the Atlantic County Office of Emergency Preparedness worked very hard and did an outstanding job, including all employees who volunteered and were not employees of the Emergency Preparedness Division.

ADJOURNMENT

Chairman Formica entertained a motion to adjourn the meeting. Freeholder Garrett moved and Freeholder Sutton seconded a motion to adjourn the Freeholder meeting. The motion was unanimously passed. The meeting was adjourned at 4:46 p.m.

Submitted by,

**Sonya G. Harris
Clerk to the Board**