

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

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1A-1. CoC Name and Number: NJ-511 - Paterson/Passaic County CoC

1A-2. Collaborative Applicant Name: Passaic County Department of Human Services

1A-3. CoC Designation: CA

1A-4. HMIS Lead: New Jersey Housing and Mortgage Finance Agency

1B. Continuum of Care (CoC) Engagement

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1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:

- 1. participated in CoC meetings;**
- 2. voted, including selecting CoC Board members; and**
- 3. participated in the CoC’s coordinated entry system.**

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	No	No	No
Local Jail(s)	No	No	No
Hospital(s)	Yes	Yes	Yes
EMS/Crisis Response Team(s)	No	No	No
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	Yes	Yes
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Not Applicable	No	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	No
CoC Funded Victim Service Providers	Not Applicable	No	No
Non-CoC Funded Victim Service Providers	Yes	Yes	Yes
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	Yes	Yes
LGBT Service Organizations	Yes	Yes	Yes
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
SSVF Providers	Yes	Yes	Yes
NJ 211 Homeless Hotline	Yes	Yes	Yes
VA Medical Center	Yes	Yes	No

1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

1-The Passaic CoC hosts full CoC meetings 6 times throughout the year. Notices for meetings are widely distributed and all full CoC meetings are advertised as open to any agency or person interested in attending, allowing for input and collaboration from a wide variety of agencies and advocates.

2-The CoC also has a number of subcommittees that discuss specific needs and strategies for the CoC, allowing for input from providers that may not always participate in the full CoC membership but have specific interest in a population or activity being discussed at the subcommittee level. Information and minutes from these subcommittee meetings are reported out at full CoC and Executive Board meetings to ensure that opinions and perspectives provided by all members are distributed to decisionmakers and community membership.

3-As an example of how community input impacts the CoC's work, due to recent feedback provided by a local victim service provider regarding the needs of the DV population during CoC meetings around Coordinated Assessment, the CoC funded a pilot Rapid Re-Housing project using local Passaic County Homeless Trust Fund dollars, and has included a RRH DV Bonus program proposal that is being submitted for FY2019 funding as part of the CoC Application. The CoC has prioritized these resources for victims of domestic violence in attempt to bridge some of the system gaps identified.

4- Notices , meeting meetings, agendas and committee updates are available electronically and hard copies are readily accessible to those who need access to that information. Meeting notices are sent electronically along with information about call-in access using a conference line. This assures that all individuals of differing abilities will have access to the information.

1B-2. Open Invitation for New Members.

Applicants must describe:

- 1. the invitation process;**
 - 2. how the CoC communicates the invitation process to solicit new members;**
 - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
 - 4. how often the CoC solicits new members; and**
 - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

1-To become a voting member of the CoC, the policy stipulates that participants may make written request for voting membership upon attendance at 3 consecutive CoC meetings. The Chair and Vice-Chair of the CoC will confirm the membership and the full body will be notified at the next meeting.

2-Passaic CoC meets bi-monthly & has an open invitation process for all meetings. Information about the CoC is posted to the Passaic County website & emails are dispersed through a number of listservs with all meeting dates.

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4- The CoC encourages participation for any agency or individual interested in ending homelessness and actively solicits new membership on an ongoing basis through the outreach of Executive Board members who are targeting persons or agencies that fill a strategic gap where the CoC needs better information or linkages.

The CoC also encourages agencies to obtain feedback from homeless or formerly homeless clients.

5-The Passaic County Trust Fund Committee enlists the help of homeless & formerly homeless clients to identify the needs in the community & determine the best use of the trust fund each year, and the CoC Executive Committee also includes a formerly homeless member. The CoC has also successfully partnered with homeless or formerly homeless consumers to participate in an annual Congressional Reception in Washington D.C. where they can share their story of experiencing homelessness with Federal Officials and advocate for funding.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
- 2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**
- 3. the date(s) the CoC publicly announced it was open to proposal;**
- 4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**
- 5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**
(limit 2,000 characters)

1-CoC notified funding availability at full CoC meetings which are open to the public, sends out the funding notice to the full CoC listserv which includes agencies that are not currently funded & publicly posts the application & funding availability on the County website.

2- In determining project funding, the CoC focuses on the agency's capacity to implement the project rather than their experience with HUD or the CoC, not putting new applicants at a disadvantage. The CoC receives new & renewal project proposals and nonconflicted reviewers score & rank all proposals together using objective scoring criteria & the local priorities for targeting resources to vulnerable subpopulations using a Housing First Approach.

3-The FY2019 funding request for new & renewal projects was publicly posted and emailed to the full mailing list on 5/1/19. A CoC funding announcement was also made at the full membership during the subcommittees meetings. A technical assistance session on 5/8/2019 for new & renewal agencies interested in applying for reallocated or Bonus funds to discuss the eligible activities, target populations, application process, priorities & scoring criteria. The CoC lead was available to answer questions from agencies interested in submitting an application. All applications were accepted through email.

4- Notices , meeting meetings, agendas & committee updates are available

electronically and hard copies are readily accessible to those who need access to that information. Meeting notices are sent electronically along with information about call-in access using a conference line. This assures that all individuals of differing abilities will have access to the information.

5- This year's local funding notice specified "All eligible nonprofit & local government entities interested in serving homeless persons in the CoC are encouraged to apply, even if they have not previously received HUD funding."

1C. Continuum of Care (CoC) Coordination

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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Not Applicable
Head Start Program	Yes
Funding Collaboratives	No
Private Foundations	No
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

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1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:
1. consulted with ESG Program recipients in planning and allocating ESG funds;
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.
(limit 2,000 characters)

1-Passaic CoC has 5 Con Plan jurisdictions (CPJs) & 3 ESG recipients. The CoC coordinates with Paterson for both ESG & CP, both by participating in the allocation committee for ESG & CoC & providing HIC & PIT for the CP. Paterson is a member of the CoC's Executive Board & has full knowledge of the local homeless system.

Both Passaic City & County are members of the CoC & both receive HIC & PIT data, as well as local homeless plan information. In 2018, The CoC full membership meeting had the Passaic County Dept. of Economic Development solicit public comment at the CoC meeting for its CP on 5/30/18.

2-Passaic City ensures all ESG recipients are active members of CoC & are included in the CoC's performance evaluation. The most recent Wayne CP was distributed among all CoC members for feedback & comments. The Clifton, Passaic & Paterson CPJs are members of the County's Homeless Trust Fund committee, which discusses CoC HIC and PIT data while identifying needs in the community & best uses for the trust fund.

3-The CoC provides NJ DCA with letters of support for any agency that is seeking ESG funds confirming their CoC participation. This allows ESG projects to be integrated with the CoC and the local priorities of the community. Through this process, the CoC has supported many programs such as the Homelessness Prevention Program administered through Catholic Family and Community Services (CFCS).

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Yes

Applicants must indicate whether the CoC ensured local homelessness information is

communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:

- 1. the CoC’s protocols, including protocols for coordinated entry and the CoC’s emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)**

1-The Passaic County Women's Center (PCWC) is the lead domestic violence agency in the County and active member of the CoC. It is standard practice for homeless providers to refer a DV client directly to PCWC, including NJ-211 the CoC's virtual access point for Coordinated Assessment (CA) & homeless hotline. This ensures that trauma-informed staff are assisting survivors, since both PCWC and NJ-211 staff are trained in trauma-informed and victim-centered best practices for assisting clients without re-traumatizing them and while upholding their rights and informed choices. To ensure equal access to PH resources for DV survivors, the CoC has created a CA system where PCWC can provide de-identified information and add their clients to the CoC's housing prioritization list. This enables continued client confidentiality & safety while still linking the client to PH. The CoC has also adopted an Emergency Transfer Plan requiring that the provider will “act as quickly as possible to move a tenant who is a victim of domestic violence...to another unit.” Or, the agency may need to identify other housing options to ensure safety or based on availability.

2-If a referral is requested, PCWC will discuss the opportunity with their client & obtain client consent for the PH application. All clients, especially DV clients, have the ability to decline a PH opportunity without being removed from the list, allowing client safety to be taken into account without jeopardizing future PH options. The CoC’s CA process generates a Housing Prioritization List and also includes a Case Conferencing meeting process to discuss difficult or emergency situations with clients. In the case where a survivor households’ safety is compromised, the CA Case Conferencing Committee and provider agency work together to ensure a quick and safe permanent resolution for the client, ensuring they are prioritized for available resources.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**
- 2. Coordinated Entry staff that addresses safety and best practices (e.g.,**

Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence. (limit 2,000 characters)

1-In May 2019, The CoC partnered with PCWC to have a CoC-wide training for all community members serving survivors using trauma-informed and victim-centered care. This training focused on identifying & addressing the needs for victims of domestic violence, services available through PCWC and using trauma-informed care.

In addition, all ES & TH providers in Passaic require staff to attend at least annual trainings to ensure cultural competency & best practices for serving DV survivors.

2-NJ-211 staff (CoC's virtual Coordinated Assessment access point) are trained in trauma-informed and victim-centered best practices for assisting clients without re-traumatizing them. For all CoC programs, it is standard practice for DV clients to immediately be referred to PCWC to ensure best practices & client safety are appropriately accommodated. All ES & TH HMIS data & unidentifiable PCWC data is submitted for the CoC's Housing Prioritization List, allowing the CoC to evaluate the number of DV clients served, their length of time homeless, chronicity, severity of need & housing outcomes, while maintaining client confidentiality. All DV clients have access to PH through the prioritization list without jeopardizing their safety & maintaining client choice for housing.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

As a member of the CoC and main provider of services to DV households, Passaic County Women's Center (PCWC) shares aggregate data and insights from its comparable databased for the purposes of CoC planning on at least a bi-monthly basis. Data from this software is securely managed with all reports provided in aggregate with de-identified client information.

In addition, to ensure equal access to PH resources for DV survivors, the CoC has created a Coordinated Assessment system where PCWC can, without providing any identifying information, add their clients to the CoC's housing prioritization list. De-identified data are provided to CoC Lead staff to include in the CoC's Housing Prioritization List. Coordinated Assessment data is key for the CoC to understand whether the system resources are addressing survivor household needs timely and safely in real-time. This enables continued client confidentiality & safety while still linking the client to PH.

PCWC also participates in the annual point in time count helping to ensure all household experiencing homelessness due to domestic violence are included in the count and subsequent analysis of homelessness in the region. The PIT report includes a section on the DV population experiencing homelessness and examines household composition, demographics such as gender, age, race and ethnicity, disabling conditions, income sources, length of time homeless and episodes of homelessness. The CoC evaluates PIT data and HMIS data to

better understand trends in the DV population experiencing homelessness and their needs.

***1C-4. PHAs within CoC. Attachments Required.**

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
New Jersey Department of Consumer Affairs	9.70%	Yes-HCV	Yes-HCV

1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.

Applicants must:

1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or

2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

1- The CoC continues to maintain a strong partnership with NJ Department of Community Affairs (NJDCA) and the partnership with the Paterson Housing Authority is continuing to strengthen. The Paterson Housing Authority is an active member of the CoC & currently administers a CoC PSH project, understanding the impact a homeless preference could have on the system. To promote a homeless preference, the CoC Lead has met with the Paterson Housing Authority and offered HUD guidance for the process of creating and implementing these preferences. Paterson Housing Authority is currently in the process of finalizing their Administration Plan to include a preference for the homeless for 2020. The CoC continues to outreach to all housing authorities in Passaic County to encourage participation in the CoC as well as a preference for the homeless or a homeless subpopulation. While the CoC is still working to engage most, The CoC is hoping that through success with the Paterson Housing Authority, other housing authorities may be more likely to consider a preference or the adopt the Moving On Initiative.

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

Yes

If “Yes” is selected above, describe the type of provider, for example, multifamily assisted housing owners, PHAs, Low Income Tax Credit (LIHTC) developments, or local low-income housing programs. (limit 1,000 characters)

As a PHA, New Jersey Department of Community Affairs (NJDCA) implemented a statewide Moving On program and the CoC took advantage of the program by working with CoC funded projects to review the status of all clients currently enrolled in CoC funded PSH. Agency staff submitted applications for all clients they identified that had limited/no service needs, long histories of housing stability, and a demonstrated independence with their financial obligations for rental payments. The applications were reviewed by the CoC Lead Agency and submitted to NJDCA for inclusion in the Moving On program. Approved applicants were provided with a state rental assistance program voucher. Once tenants moved on to the state rental assistance program, vacancies were created in the CoC funded projects which were then promptly filled through the coordinated assessment process.

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)

Passaic CoC has policies in place requiring all projects funded and operating through the CoC to be in compliance with HUD's regulations regarding Fair Housing and Equal Access

The CoC held a training on September 2019 where CoC providers reviewed the Equal Access rules ensuring:

- equal access to individuals in accordance with their gender identity in programs and shelter funded under programs administered by HUD's Office of CPD, and
- that HUD's housing programs would be open to all eligible individuals and families regardless of sexual orientation, gender identity, or marital status
- best practices to ensure projects are inclusive & appropriately addressing the needs of LGBT consumers.

In addition, many CoC providers already attend at least annual trainings that include considerations for serving LGBT clients. Many programs post their anti-discrimination policies and display notices of inclusivity where clients are seeking services.

The CoC is planning additional annual trainings.

***1C-5a. Anti-Discrimination Policy and Training.**

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

***1C-6. Criminalization of Homelessness.**

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input type="checkbox"/>
4. Implemented communitywide plans:	<input type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
- 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
- 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)**

1-The Continuum of Care’s Coordinated Assessment system covers the entire CoC geographic area.

2-Through strategic outreach from PATH and SSVF partners and via telephone

availability 24 hours a day 7 days a week through NJ 2-1-1 the CoC's virtual Coordinated Assessment access point. Strategic outreach covers the CoC's geography annually, but also proactively outreaches to the hardest to serve individuals who are not actively seeking services who are identified or staying in known locations. The CoC also strives to make materials and phone conversations accessible to persons with limited English proficiency through translation.

3-Passaic Continuum of Care has created a Housing Prioritization Tool (HPT) to prioritize households in the coordinated assessment system. The HPT collects information about various health and social needs of each household to evaluate their vulnerability and level of service need. The tool considers factors such as:

- The extent of a household's homelessness
- Health care concerns/emergency room visits
- Interactions with the police and law enforcement
- Mental or Physical disabilities or issues of long duration which impede independent living
- History or active substance use/abuse
- History or current experiences of domestic violence
- Income

The Housing Prioritization Tool uses the responses to the questions related to the factors above to provide a score that identifies the vulnerability of the client. The higher the HPT score the household receives, the higher the level of intervention they will most likely need to maintain permanent housing and avoid additional episodes of homelessness. The CoC can monitor bed availability in real-time for housing projects using HMIS and conducts Case Conferencing meetings at least monthly to ensure that all referrals are incorporated and referred as soon as possible to permanent housing.

The Coordinated Assessment process prioritizes for PSH in accordance with CPD-16-011 per CoC Policies.

1D. Continuum of Care (CoC) Discharge Planning

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1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Local CoC Competition

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***1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.**

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking–Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

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Applicants must describe:
1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and
2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.
(limit 2,000 characters)

1-During the FY 2019 local selection process, the Passaic CoC prioritized projects that dedicate & prioritize beds for the chronically homeless & programs that operate as low barrier with a housing first approach. When being scored for ranking in the local application process, new and renewal projects can receive up to 7 points for dedicating their beds to the CH & up to 7 points for identifying as housing first by not screening out &/or terminating for factors such as active/history of substance abuse, low or no income, criminal histories & domestic violence. Projects also received up to 6 points for participation in the CoC & utilization of the CoC's Housing Prioritization List which prioritizes clients based on their severity of need.

2-The ranking process also included program performance review of renewal projects, & prioritized renewal projects with the greatest documented success in serving the most vulnerable prioritized populations they target with needed housing and service supports. In the performance review, the CoC measure's a project's ability to link households with earned income, specifically excluding adults that are enrolled in SSDI/SSI, due to considerations of this population's ability to obtain earned. income. The Coordinated Assessment project was also exempted from certain performance measures as well. A separate but equally weighted measure of performance will be created for CA project types in 2020. All of these factors are scored & contribute to the project's final score & rank.

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:
1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or
2. check 6 if the CoC did not make public the review and ranking process; and
3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or
4. check 6 if the CoC did not make public the CoC Consolidated Application.

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>

2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 12%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:

- 1. describe the CoC written process for reallocation;**
 - 2. indicate whether the CoC approved the reallocation process;**
 - 3. describe how the CoC communicated to all applicants the reallocation process;**
 - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
 - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

1-In the FY2019 Local Competition NOFA, it states that new projects would be accepted, and funding would be available through several sources including reallocation.

2-This notice along with other local competition materials, was approved by the Executive Board.

3-. The CoC Lead Agency hosted a technical assistance session for new & renewal agencies interested in applying for and reallocation was discussed with the attendees. The agencies were also informed in their written notices of the budget reductions.

4-The CoC review committee identified projects that demonstrated a pattern of unexpended funds over the course of several funding cycles using HUD spending reports that were provided by the local HUD office. The CoC review committee ranked and scored all renewal and new project applications. The committee then examined the amount of funding available for new projects

versus the number of projects received. It was determined to reallocate a portion of money from renewal projects, to increase the PH in the CoC.

5- All final reallocation determinations were approved with the FY 2019 budget by the CoC Executive Board.

DV Bonus

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: Yes

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

1. PH-RRH	<input checked="" type="checkbox"/>
2. Joint TH/RRH	<input type="checkbox"/>
3. SSO Coordinated Entry	<input type="checkbox"/>

Applicants must click “Save” after checking SSO Coordinated Entry to view questions 1F-3 and 1F-3a.

*1F-2. Number of Domestic Violence Survivors in CoC’s Geographic Area.

Applicants must report the number of DV survivors in the CoC’s geographic area that:

Need Housing or Services	442.00
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the CoC is Currently Serving	472.00
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1F-2a. Local Need for DV Projects.

Applicants must describe:

- 1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).**
(limit 500 characters)

1-The CoC collected analyzed de-identified aggregate data for DV households over a 1-year period. Based on the analysis, 472 DV households are in need of housing or services (133 needing SSO and 392 needing PSH). The CoC is currently serving 442 households (155 with DV providers and 287 with non-DV agencies).

2- DV data used was gathered from HMIS and provided by Passaic County Women Center from their internal service tracking database.

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing—using the list feature below.

Applicant Name	DUNS Number
Advance Housing	019811777

1F-4. PH-RRH and Joint TH and PH-RRH Project

Applicant Capacity

DUNS Number:	019811777
Applicant Name:	Advance Housing
Rate of Housing Placement of DV Survivors–Percentage:	25.00%
Rate of Housing Retention of DV Survivors–Percentage:	100.00%

1F-4a. Rate of Housing Placement and Housing Retention.

Applicants must describe:

- 1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and**
- 2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)**

1-The CoC collected analyzed de-identified aggregate data for DV households over a 1-year period. Based on the analysis, DV survivors may access PSH and RRH resources in the community with 25% of DV survivors exit to PH.

2-DV data used was gathered from HMIS and provided by Passaic County Women Center from their internal service tracking database.

1F-4b. DV Survivor Housing.

Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing. (limit 2,000 characters)

Inspire Hope PC (IHPC) is a new Advance Housing, Inc program and will use the agencies experience in rapid rehousing to work with survivors and or their families to safely locate housing in the communities of their choice. Inspire Hope will receive referrals from the coordinated assessment lead agency to house the prioritized DV client. IHPC will offer the agencies current inventory of safe landlords before refocusing out in the community for safe housing opportunities.

1F-4c. DV Survivor Safety.

Applicants must describe how project applicant:

- 1. ensured the safety of DV survivors experiencing homelessness by:**
 - (a) training staff on safety planning;**
 - (b) adjusting intake space to better ensure a private conversation;**
 - (c) conducting separate interviews/intake with each member of a couple;**
 - (d) working with survivors to have them identify what is safe for them as**

**it relates to scattered site units and/or rental assistance;
(e) maintaining bars on windows, fixing lights in the hallways, etc. for
congregate living spaces operated by the applicant;
(f) keeping the location confidential for dedicated units and/or congregate
living spaces set-aside solely for use by survivors; and
2. measured its ability to ensure the safety of DV survivors the project
served.
(limit 2,000 characters)**

a) Each Inspire Hope (IH) PC Staff member will be trained how to educate survivors, develop and assist the survivor in implementing a safety plan. Staff will be participating in all updated training that relate to developing a safety plan and be provided regular in-services training as needed. Staff will make any necessary adjustments to the existing safety plan established by the shelter.

b) IH staff have access to private offices and conference rooms to provide private conversation without interruption.

(c) IH promotes confidentiality of each individual survivor that we serve. Interviews and intakes can be accommodated in multiple private offices.

(d) IH staff will promote safety and self-determination when working with survivors to locate and obtain safe housing. Staff will be supportive of survivors wants and needs while helping them identify the safest housing location and unit for them and their family.

e) IH does not offer Congregate living spaces.

(f) IH will de-identify and restrict access to survivor data and their addresses to only Inspire Hope staff or vendors support providers with consent.

2. IH staff and program supervisors will collect data to measure and self-monitor its ability to ensure the safety of DV survivors within the program. We will assess and assist the survivor in developing or revising a personal safety plan. As new circumstances arise, i.e. job transfers, children's school schedule, the safety plan is revised so the survivor's safety is always a number one priority. When exiting shelter and entering the Inspire Hope PC program, the survivors are well prepared and well educated to create their own safety plan.

1F-4d. Trauma-Informed, Victim-Centered Approaches.

Applicants must describe:

- 1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and**
- 2. how, if funded, the project will utilize trauma-informed, victim-centered approaches to meet needs of DV survivors by:**
 - (a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**
 - (b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
 - (c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;**

- (d) placing emphasis on the participant’s strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
- (e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
- (f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
- (g) offering support for parenting, e.g., parenting classes, childcare.**
(limit 4,000 characters)

1- Staff will promote approaches that minimize re-traumatization by focusing on the needs and concerns of survivors to foster the compassionate and professional delivery of services in a nonjudgmental manner to meet the needs of clients.

2-

(a) Using the Housing First model, IHPC follows the client centered approach when collaboratively working with survivors by identifying and building on clients’ strengths and goals.

Staff will provide linkages to resources, and support services to survivors to assist them in rapidly finding and obtaining safe PH in the areas of their choosing.

(b) IHPC staff are trained to respect the beliefs, values, culture, traditions, and customs of each survivor and their family. Staff understand that individuals/survivors know the most about themselves and their needs and have an inherent right to self-determination when planning and implementing goals. Survivors are treated by staff as partners in the design and implementation of each of his or her goals and plans, including the safety plan. Staff are provided supervision on a weekly basis to offer continued instruction and case support. This is provided through ongoing in-services and/or trainings to maintain well informed staff. Staff are trained to be mindful of power differentials with a focus on reducing them and promote a mutually respectful environment that fosters survivor empowerment.

(c) IH staff are continually trained and informed of the most UpToDate trauma informed knowledge, resources, and services to provide the program participants access to information on trauma that is tailored to their situation and needs. IHPC works closely and partners with local domestic violence service providers/trainers to both train staff and connect survivors to linkages and supports based on the individual needs of the survivors and their families.

(d) IHPC places emphasis on strengths over weakness when screening, assessing, and collaboratively developing and implementing safety and treatment plans. Assessments are balanced to gather information on the eight primary domains of wellness with a focus on learning which domains need work and what the survivor already does well. Treatment and safety plans are developed and updated quarterly or as needed with the survivor’s strengths and self-determined areas of work, based on the assessment and relevant trauma informed interventions.

(e) IHPC staff are trained to promote a culturally supportive and inclusive environment that promotes fair and equal access to all individuals regardless of race, gender, sexuality, family status, disabling condition, national origin, race, religion. Further, the following items do not disqualify someone from eligibility: having little or no income; active or history of substance abuse; having a criminal record with exception for state mandated restrictions; and/or; history of DV.

- (f) IHPC will provide opportunities through peer support groups for program participants to provide knowledge, experience, emotional, social help to each other.
- (g) IHPC will connect clients to 4CS of Passaic County, Inc. which offers parenting classes and childcare financial assistance to eligible families working 30 hrs/wk or attending a fulltime school earning 12+ credits.

1F-4e. Meeting Service Needs of DV Survivors.

Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:

- **Child Custody**
- **Legal Services**
- **Criminal History**
- **Bad Credit History**
- **Education**
- **Job Training**
- **Employment**
- **Physical/Mental Healthcare**
- **Drug and Alcohol Treatment**
- **Childcare**

(limit 2,000 characters)

Inspire Hope, PC and staff will work on the following service needs: child custody, obtaining legal services, working with criminal history, improving bad credit history, educational attainment, obtaining job training and employment, meeting physical/mental healthcare needs, and obtaining drug & alcohol treatment. Staff will work toward meeting these needs while assisting the survivor and or family as rapidly as possible into permanent housing while addressing service needs by leveraging community resources for the client. By receiving referrals through the coordinated assessment lead agency, the client not only has access to housing options but also a variety of services offered through the CoC.

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

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2A-1. HMIS Vendor Identification. Foothold Technology, Inc.

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	345	44	234	77.74%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	34	0	34	100.00%
Rapid Re-Housing (RRH) beds	301	0	301	100.00%
Permanent Supportive Housing (PSH) beds	571	0	519	90.89%
Other Permanent Housing (OPH) beds	103	0	103	100.00%

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:

- 1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and**
- 2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.**
(limit 2,000 characters)

The CoC has been able to maintain HMIS bed coverage over 85% for TH, RRH, PH projects.

1-The CoC has been working with emergency shelter projects that are currently not entering information into HMIS. Passaic County has implemented a Code Blue Law as mandated by NJ. When a "Code Blue" is called, Catholic Charities and Passaic County Board of Social Services house the homeless in hotel/motel beds and this information is currently not in HMIS. Also, there are two other ES providers that are CoC participant but currently does not have the staffing or financial ability to enter HMIS information. The CoC will work to determine a possible collaboration or alternative that would enable information about the shelters to be entered.

2- The CoC's Data subcommittee will meet with agencies to discuss HMIS data entry and set up HMIS trainings. They will respond to HMIS barriers identified by community agencies to assist with the data entry process if needed. During the Code Blue planning, the CoC Lead will meet with Code Blue shelter providers to discuss, HMIS data entry.

***2A-3. Longitudinal System Analysis (LSA) Submission.**

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0. Yes

***2A-4. HIC HDX Submission Date.**

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). 04/30/2019
(mm/dd/yyyy)

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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2B-1. PIT Count Date. 01/22/2019

Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

2B-2. PIT Count Data–HDX Submission Date. 04/30/2019

Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

2B-3. Sheltered PIT Count–Change in Implementation.

Applicants must describe:

1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and

2. how the changes affected the CoC’s sheltered PIT count results; or
3. state “Not Applicable” if there were no changes.

(limit 2,000 characters)

1-The PIT survey was updated to reduce duplication and to more accurately collect data on homeless history, homeless episodes and length of time homeless for each episode within the last three years. In conjunction with the survey updates, the CoC provided enhanced trainings for volunteers and agencies completing the paper surveys to ensure full understanding of the changes to the data collection, chronic homeless definition and the distinctions related to counting episodes of homelessness and length of time for those episodes. Several in-person trainings were conducted, and webinar trainings were readily available to the volunteers prior to the count.

The CoC worked with the HMIS Lead Agency to provide specialized trainings to all agencies completing data entry through HMIS to ensure a full understanding of the data collection requirements for all data elements associated with the PIT analysis including homeless history and disabling condition.

2- As a result of these changes the CoC saw an increase in volunteer engagement, a decrease in errors for submitted surveys and a reduction in the number of potentially duplicate surveys. Due to the specialized HMIS trainings about 69% of the sheltered data was collected through HMIS for the PIT. The Total sheltered PIT count decreased in 2019.

***2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count. No

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
 - 2. how the changes affected the CoC’s unsheltered PIT count results; or**
 - 3. state “Not Applicable” if there were no changes.**
- (limit 2,000 characters)**

1-The CoC updated the PIT survey to better capture homeless history, specifically getting more detailed information about homeless episodes and length of time homeless for each episode. The updates to the survey were accompanied by improved training to ensure all volunteers and staff participating in the count understood the survey questions and how to accurately collect the data.

During the 2018-2019 winter the CoC implemented the code blue protocol as required by a New Jersey law requiring all communities to have a Code Blue Warming Center protocol in place. The establishment code blue plans created an opportunity for the CoC to engage partners such as the Passaic County Board of Social Services and the City of Clifton in the planning process both for Code Blue and for the PIT count. The CoC was able to coordinate with the City of Clifton and the City of Passaic to hold a homeless connect events in conjunction with the PIT Count in order to ensure unsheltered persons across the County’s urban areas were engaged (a homeless connect event is still held annually in Paterson as well.

2-Additionally, as a result of the code blue planning process CoC providers were able to develop improved relationships with the unsheltered population.

This enabled providers to better target outreach efforts and better engage persons encountered during the PIT count. Overall, the CoC saw an increase in volunteer engagement, a decrease in errors for submitted surveys and a reduction in the number of potentially duplicate surveys.

***2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count. Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:

- 1. plan the 2019 PIT count;**
 - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
 - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

1- During the PIT count planning, the CoC worked to obtain feedback from providers, including youth providers such as NJCDC, who operates a youth transitional housing program, to identify the best times and known locations to target for point in time street outreach. Also, trainings for volunteers were held at the youth center in order to engage youths in the PIT count.

2-The CoC also requested feedback for marketing and incentives for consumers & youth from consumers, to encourage participation in the point in time count.

3-In addition, there were a number of youth aged volunteers who assisted during the point in time count during street outreach and during the connect events as well after the count with data collection and input. This group was organized through the Americorp program, who helped engage youth that were encountered during the PIT outreach.

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:

- 1. individuals and families experiencing chronic homelessness;**
 - 2. families with children experiencing homelessness; and**
 - 3. Veterans experiencing homelessness.**
- (limit 2,000 characters)**

1-3 In order to more accurately count the chronically homeless, the CoC refined the question on the PIT street survey related to a household's homeless history and provided improved training related to HMIS data elements impacting

chronic homelessness to ensure accurate information gathering in conjunction with the PIT Count. Also, street outreach strategies covered the entire overnight period of the PIT Count to ensure that there were no gaps in coverage for identify chronically homeless persons who were unsheltered.

The CoC also held 3 project homeless connect events the day of the PIT in Paterson, Clifton, and Passaic City. These events had volunteering agencies providing haircuts, clothing, food, and services for clients that attended the event. The events were held in the parking lot of Eva's Village, a large kitchen program serving both families and individuals that serves breakfast and lunch to consumers and in St. Mary's General Hospital in City of Passaic.

This enabled more households, especially families with children & chronically homeless to be counted and obtain services & needed items.

Veteran serving organizations such as SSVF providers Community Hope & Catholic Family & Community Services conducted outreach in conjunction with PIT count activities including project homeless connect events.

3A. Continuum of Care (CoC) System Performance

Instructions

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***3A-1. First Time Homeless as Reported in HDX.**

Applicants must:

Report the Number of First Time Homeless as Reported in HDX.	1,120
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3A-1a. First Time Homeless Risk Factors.

Applicants must:

- 1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;**
- 2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)**

1-Through CoC provider feedback, HMIS & Coordinated Assessment Housing Prioritization List data, the County Dept of Human Services (PCDHS), as the responsible entity, identified level of income, family size, history of service engagement & cost of current housing as the main risk indicators for homelessness.

2-To reduce first time homelessness, the CoC implements a virtual single point of Coordinated Entry and Coordinated Assessment for emergency shelter services. NJ-211 as the hotline, completes a diversion & prevention assessment on all clients seeking ES, connecting them with prevention, through ESG &

other sources, as well as services that may help their housing crisis. Connections are made to mainstream resources through the Passaic County Board of Social Services (TANF/welfare agency) for linkage SNAP, SSI/D, TANF, WIC, and state-funded resources: General Assistance (welfare for individuals), Emergency Assistance (homeless assistance and RRH for TANF/GA-eligible homeless persons) and Supportive Services for the Homeless which may help prevent households from needing to enter shelter. If not, Catholic Family and Community services and Heart of Hannah are CoC member agencies that can utilize ESG monies to assist with prevention, or RRH. Only after confirming there are no alternative options will NJ-211 refer the client to ES. This keeps ES beds available for clients who truly need them & keeps families & individuals from having to enter the shelter system.

3-The CoC Lead, Passaic County Dept. of Human Services (PCDHS), and the Coordinated Assessment Committee are responsible for overseeing the CoC's strategy to reduce or end the number of households experiencing first-time homelessness.

***3A-2. Length of Time Homeless as Reported in HDX.**

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.

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3A-2a. Strategy to Reduce Length of Time Homeless.

Applicants must:

- 1. describe the CoC's strategy to reduce the length of time individuals and persons in families remain homeless;**
 - 2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and**
 - 3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.**
- (limit 2,000 characters)**

1- To reduce the length of time (LOT) households remain homeless, the CoC continues to train agencies in the Housing First model & its application for all project types to reduce barriers to entry. Using a Housing First model will ensure the households have fair access to housing and exit quickly to PH thus reducing their LOT homeless.

Also, the CoC will work with the coordinated assessment committee to ensure that those persons with the longest histories of homelessness are prioritized for permanent housing resources and services.

The CoC is always seeking new PH opportunities, enabling clients to rapidly move out of homelessness. During the FY 2019 local selection process, the CoC decided to include two new CoC PH programs to expand its ability to rapidly provide needed housing assistance to survivors of domestic violence and chronically homeless households.

2-The CoC uses the prioritization list to identify households with the longest the LOT homeless and aims to move clients as quickly as possible on to PH. Through the CoC's virtual access point for Coordinate Assessment, NJ 211 asks households who present regarding where they have been staying previously, for how long, when their homelessness started, whether they have had prior episodes with ES/SH/TH/unsheltered situations in the past 3 years, and how long prior episodes had lasted. Those who are chronically homeless with longest histories of homelessness and most severe service needs are prioritized per CPD 16-011 and CoC Policy.

3-Passaic County Dept. of Human Services (PCDHS), as the CoC Lead entity and the Coordinated Assessment Committee are responsible for the CoC's strategy to reduce the length of time households remain homeless, manages the CoC's housing prioritization list, which is used to case conference & move prioritized clients quickly into PH.

***3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	67%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	94%

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:

1. describe the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
3. describe the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.
(limit 2,000 characters)

1-The CoC's strategy to increase the rate of homeless household exits from ES/TH/RRH to PH destinations includes using Coordinated Assessment (CA) &

Prioritization. The CoC’s Prioritization Tool/criteria prioritizes those with longest lengths of homelessness, most severe service needs, & most barriers to obtaining housing for CoC permanent housing interventions, including all Housing First-oriented PSH, CoC/ESG RRH, & OPH. Also, the CoC prioritizes funding for projects that use the Housing First Model with low barriers to access. This is monitored through Coordinated Assessment compliance with receiving prioritized referrals.

3-The CoC’s strategy to increase the rate at which homeless households in non- RRH PH retain PH or exit to PH destinations includes prioritizing CoC Local selection criteria & project monitoring ensure low-barrier projects are prioritized for funding and meet their commitments to implement a HF Approach. Also, renewal projects must have at least 80% of households remain in PH or are discharged to PH and less than 10% of households are discharged due to noncompliance or a disagreement with project rules to receive maximum prioritization score during project ranking process. This ensures high-need clients are accepted, housed permanently, and not terminated unfairly.

2,4- PCDHS as the CoC Lead entity and the Coordinated Assessment Committee are responsible for overseeing both CoC strategy and policies that will help increase rates of ES/TH/RRH exits to PH and increase rates of successful exits/retention for PH.

***3A-4. Returns to Homelessness as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	1%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	3%

3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

Applicants must:

- 1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;**
- 2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness. (limit 2,000 characters)**

1-Because NJ 2-1-1 collects all CA data in HMIS, the CoC can utilize its CA data to identify the reasons why previously assisted households may be returning to a housing crisis, by identifying common factors among returning households. NJ 2-1-1 has partnered with the Coordinated Assessment Committee and identifies those factors which are most likely to cause a return to homelessness in the absence of a prevention intervention.

2-The CoC has placed the highest priority on programs that provide low barrier permanent supportive housing projects which maintain housing stability for participants, even when they have severe service needs. Additionally, CoC continuously reviews HMIS to monitor if projects have at least 80% of households remain in PH or are discharged to PH and less than 10% of households are discharged due to noncompliance or a disagreement with project rules during the CoC's performance review process. Renewal projects must meet this criteria to receive maximum prioritization score during project ranking process. This is key, since homeless housing projects must not contribute to returns to homelessness.

Also, if successfully housed households experience new housing crises they can call Coordinated Assessment (CA) Homeless Hotline NJ211 24/7 where staff immediately do a HMIS 'lookup' to identify any prior homeless history, and can assist households through diversion/prevention, or to connect the households to Passaic County Board of Social Services and mainstream benefits to assist with increasing income to promote stability and prevent returns to homelessness.

3-Passaic County Dept. of Human Services, as CoC Lead, is the entity responsible for overseeing CoC strategy for reducing the rates of return for households who have exited homelessness to permanent destinations.

***3A-5. Cash Income Changes as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	4%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	44%

3A-5a. Increasing Employment Income.

Applicants must:

- 1. describe the CoC's strategy to increase employment income;**
 - 2. describe the CoC's strategy to increase access to employment;**
 - 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
 - 4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.**
- (limit 2,000 characters)**

1- The CoC continuously reviews HMIS to monitor if projects have at least 20% of participants increasing earned income during the CoC's performance review process. Renewal projects must meet this criteria to receive maximum

prioritization score during project ranking process.
All homeless service agencies put an emphasis on connecting households to the local Workforce Investment Board to obtain education and employment services such as interview skill workshops, resume writing & job search assistance.

2-The CoC provides all CoC agencies with email updates on changes to employment resources that become available. To increase earned income, Job fairs are held in CoC region year by local organizations offer educational assistance, job training, & job placement for those who are homeless or at risk of being homeless.

3-CoC agencies had Veteran clients participating in a regional Stand Down Event fall of 2018 which offered educational assistance, job training, & job placement for those who are homeless or at risk of being homeless.

4-PCDHS, as the entity responsible for CoC strategy to increase access to jobs and income from employment.

3A-5b. Increasing Non-employment Cash Income.

Applicants must:

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

1-All homeless service agencies put an emphasis on connecting households to the Passaic County Board of Social Services to determine eligibility for income including SSI/SSDI, GA, TANF, etc. The CoC works with funded agencies to ensure they are continuing to refer clients to agencies and institutions that provide non-cash benefits. Agencies connect consumers to cash benefits using NJ HELPS online screening tools and connection to Work First NJ benefits. CoC will work with funded agencies to complete the SOAR training in 2020. The CoC continuously reviews HMIS to monitor if projects have at least 56% of clients receiving and/or increasing non-cash benefits during the CoC's performance review process. Renewal projects must meet this criteria to receive maximum prioritization score during project ranking process.

2- The CoC provides all CoC agencies with email updates on changes to mainstream benefits or employment resources that become available. The agencies inform clients of upcoming changes and resources related to mainstream benefits they may eligible for. For example, emergency assistance was expanded for certain groups in NJ. Once the CoC was alerted to this policy update, the information was sent through the CoC's listserv to the local members who in returned informed their clients.

3-PCDHS, as the entity responsible for CoC strategy to increase access non-employment cash income sources.

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:

- 1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**
- 2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**
 (limit 2,000 characters)

1-The CoC actively partner with employment organizations to promote access to employment opportunities for homeless households they serve. The CoC has local One Stop administrators as members along with the Board of Social Services. These agencies partner with the CoC to provide education, job-readiness workshops, job-training, and employment opportunities for households in permanent supportive housing and those who are homeless. The local One Stops hosts job fairs each year as well promotes and supports job fairs for multiple local and regional companies. In Passaic County, the CoC agencies constantly refer clients to the One Stop.

2- The New Jersey Reentry Corporation (NJRC) is a local non-profit agency which aims to remove all barriers to employment for citizens returning from incarceration. In May of 2019, NJRC collaborated with the local Workforce board to host a reentry and family resource event that connected at risk homeless and homeless households agencies across the county that provide opportunities of employment and job training.

3A-5d. Promoting Employment, Volunteerism, and Community Service.

Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	x <input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	x <input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	x <input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

**3A-6. System Performance Measures 05/31/2019
 Data–HDX Submission Date**

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:

1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;

2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once

assistance ends; and
3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)

1-To reduce the length of time families remain homeless, Passaic CoC works to ensure that all families are included on the CoC’s housing prioritization list immediately upon engagement in the homeless system. The CoC uses case conferencing to identify housing and services to move families into PH as quickly as possible.

2-To provide additional opportunities for families with children, the CoC reallocated funding in the FY2016 competition to create a RRH program for families, as well as awarding 2 RRH projects for families through the County's Homeless Trust Fund in the past 2 years. The funds that have been requested for FY2019 also include a DV Bonus request for families. TANF-eligible homeless households are also eligible for state-funded temporary rental assistance, which the CoC’s Coordinated Assessment systematically refers potentially eligible households to be screened for at Passaic County Board of Social Services.

3-PCDHS, as the entity responsible for over overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless.

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or - Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input checked="" type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input type="checkbox"/>

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the

unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad Credit or Rental History	<input checked="" type="checkbox"/>

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:

1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and

2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.

(limit 3,000 characters)

1-The CoC currently tracks the progress of homeless youth using the CoC's Housing Prioritization List which evaluates their length of time homeless, chronicity, severity of need and housing outcomes. The CoC uses the prioritization list to case conference the highest prioritized youth, to identify services and housing opportunities to move them out of homelessness as quickly as possible.

2-In the past year, the CoC's has ensured that Passaic County Homeless Trust Fund and CoC resources have gone to creating new RRH projects that serve unaccompanied and parenting youth, in order to ensure resources are specifically available to those between 18 and 24 years old.

The CoC works with all homeless providers as well as the homeless liaison to ensure that all homeless youth throughout the CoC are included on the prioritization list. The CoC's regional McKinney-Vento liaison and Director of the Passaic County United Way sit on the CoC's Executive Board and provide data regarding housing and service needs for school-aged youth.

In partnership with the state Department of Children and Families, 8 initial Keeping Families Together (KFT) vouchers were operationalized in 2017. KFT is a model of PSH/OPH designed for child welfare-involved homeless families & youth & provides case planning, evidence-based, & trauma-informed coordinated services to support each family's unique needs. The initial tranche of 8 vouchers has been successful and the CoC is hoping to expand this opportunity to house vulnerable families and youth.

The CoC Lead, Passaic County Department of Human Services (PCDHS), also evaluated which of its ESG, CoC, and state-funded Supportive Services for the Homeless projects are able to target youth, but which have not yet been devoted to serving youth. PCDHS is planning to re-orient some of its funding toward initiatives that will serve youth.

3B-1d.1. Youth Experiencing Homelessness—Measuring Effectiveness of Housing and Services Strategies.

Applicants must:

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

1-The CoC's Coordinated Assessment HMIS data tracks the relative number of unaccompanied youth exiting to PH destinations compared to the number of unaccompanied youth seeking assistance/entering our system to see if housing services are keeping pace with needs.

2-The CoC utilizes information provided through HMIS data to determine the number of youth experiencing homelessness, the rate of connection to permanent housing, stability in permanent housing and connection to income and benefits to determine if the services provided are having a positive impact on the youth population.

The CoC Executive Board reviews HMIS data bi-monthly on a systemwide and program specific basis to determine changes in the size of the youth population experiencing homelessness and understand how they move through the homeless service system as well as their outcomes. Also, in order to ensure

accurate referrals, the Coordinated Assessment Team at Passaic County Department of Human Services actively track the CoC's Housing Inventory to ensure that any vacant units or beds are filled immediately. This inventory includes the criteria for the target subpopulation; therefore, this is a useful tool for tracking whether the CoC is creating new housing opportunities for homeless youth.

3-Tracking success using the CoC's Coordinated Assessment data, Housing Prioritization List, and Housing Inventory is an effective strategy as it allows for real-time analysis of whether youth are being served by CoC protocols and projects. For instance, the CoC has found that youth are less likely to seek shelter and less likely to stay in shelter in the absence of immediate housing options than adults.

3B-1e. Collaboration–Education Services.

Applicants must describe:

- 1. the formal partnerships with:**
 - a. youth education providers;**
 - b. McKinney-Vento LEA or SEA; and**
 - c. school districts; and**

- 2. how the CoC collaborates with:**
 - a. youth education providers;**
 - b. McKinney-Vento Local LEA or SEA; and**
 - c. school districts.**

(limit 2,000 characters)

1-The McKinney-Vento local education liaison for the County is a member of both the CoC full membership and Executive Board and participates in all aspects of homeless planning at both levels, including funding decisions for the CoC as a nonconflicted member of the Performance and Evaluation subcommittee. By having the homeless liaison's participation in the CoC meetings, homeless agencies are able to provide options for homeless youth identified and referred to Coordinated Assessment by the liaison.

These resources are also shared at the Children's Interagency Coordinating Council (CIACC) which partners with CoC lead agency, Passaic County Department of Human Services (PCDHS) The CIACC meets monthly and is a partnership between school, local leaders, state officials, service providers and families to address the needs of children who require specialized support, including homeless. CoC members are also a part of the CIACC.

2-CoC members are active participants in CIACC meetings. The homeless liaison and CIACC often provide trainings around issues, topics and strategies for working with youth, including homeless youth and CoC members are encouraged to attend those trainings and discussions.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

**Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.
(limit 2,000 characters)**

The CoC’s written standards indicate that CoC-funded permanent housing projects will engage with clients and at least monthly ensure that they are informed of, and able to partake of, the educational opportunities available to them. This includes both unaccompanied youth under age 24 as well as households with children. Community agencies may fulfil this requirement by ensuring agency case manager are trained in the educational responsibilities and entitlements provided through the McKinney Vento legislation, or they may connect students to community providers equipped to address their educational needs.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

	MOU/MOA	Other Formal Agreement
Early Childhood Providers	No	
Head Start	No	
Early Head Start	No	
Child Care and Development Fund	No	
Federal Home Visiting Program	No	
Healthy Start	No	
Public Pre-K	No	
Birth to 3 years	No	
Tribal Home Visting Program	No	No
Other: (limit 50 characters)		

Applicants must select Yes or No for all of the agreements listed in 3B-1e.2.

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC. Yes

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is Yes

actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness.

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach. Yes

3B-3. Racial Disparity Assessment. Attachment Required.

Applicants must:
 1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or
 2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input checked="" type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input checked="" type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input type="checkbox"/>

4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
6: The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:

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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare—Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	No
Non-Profit, Philanthropic:	Yes	No
Other: (limit 50 characters)		

4A-1a. Mainstream Benefits.

Applicants must:

- 1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;**
- 2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;**
- 3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in**

health insurance;
4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and
5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.
(limit 2,000 characters)

1-All CoC-funded projects work to connect clients immediately upon engagement to mainstream resources & benefits they are eligible for, especially those available through the Passaic County Board of Social Services (PCBSS; TANF/welfare agency). NJ 2-1-1, the CoC’s virtual access point for Coordinated Assessment, includes assessment questions about income and assist intake call specialists to accurately refer directly to PCBSS.

Connections through PCBSS to mainstream resources such as SNAP, SSI/D, TANF, WIC, and state-funded resources: General Assistance (welfare for individuals), Emergency Assistance (homeless assistance and RRH for TANF/GA-eligible homeless persons) and Supportive Services for the Homeless can both help prevent households from needing to enter shelter, and increase stability for those who are formerly homeless.

2-PCDHS staff emails notices to all membership regarding updates to mainstream benefits and resources. Information can also be access regarding the CoC website, and through hardcopies made available at the meetings (i.e. flyers).

4-The CoC also provides supplemental funding through the County's Homeless Trust fund for services & housing. In addition, NJ is a Medicaid expansion state, allowing certified PSH providers to bill Medicaid for certain PSH supportive services, further leveraging mainstream resources.

5- The CoC Lead, Passaic County Dept. of Human Services, is responsible for overseeing the CoC’s strategy regarding connecting homeless households to mainstream benefits.

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	11
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	11
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

4A-3. Street Outreach.

Applicants must:

- 1. describe the CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;**
- 2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;**
- 3. describe how often the CoC conducts street outreach; and**
- 4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)**

1-The primary provider is St. Joseph’s Medical Center, the County’s PATH Provider, who conducts daily street outreach with a focus on engaging those with severe mental health issues in supportive services. PATH services are an essential tool in outreaching to persons who, by virtue of disability, are not willing or able to engage unless provided with targeted outreach.

In addition to traditional outreach, Passaic CoC has a 24/7 hotline as the single point of entry for ES & service referral. All outreach providers will conduct a housing screening with clients & work to connect them with the Housing Prioritization list through the Coordinated Assessment, allowing clients to access PH opportunities without having to engage in traditional shelter services.

2-The CoC’s outreach efforts cover 100% of the CoC’s geographic area, and the CoC’s Coordinated Assessment Committee is creating a joint outreach effort to increase collaboration across outreach efforts. The CoC also funded a new outreach staff position through the Passaic County Homeless Trust Fund in the City of Clifton, to increase targeting of hard-to-serve clients there.

3- There are 3 main street outreach providers that cover all of Passaic County. Passaic Alliance & They Have A Name provide daily street outreach specifically to Passaic & Paterson, seeking to connect unsheltered & specifically those that are hard to engage in services.

4-Many outreach staff are bilingual or use translation technology to connect with clients with limited English proficiency or those with disabilities.

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	266	301	35

4A-5. Rehabilitation/Construction Costs–New No Projects.

Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY

2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.

4A-6. Projects Serving Homeless under Other Federal Statutes. No

Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.

4B. Attachments

Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
_ FY 2019 CoC Competition Report (HDX Report)	Yes	FY2019 HDX report	09/25/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.	No		
1C-4. PHA Administrative Plan Homeless Preference.	No		
1C-7. Centralized or Coordinated Assessment System.	Yes	Coordinated Entry	09/25/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Projects Accepted	09/25/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Projects Reduced ...	09/25/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Local Competition...	09/25/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Local Competition...	09/25/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No		
3A. Written Agreement with State or Local Workforce Development Board.	No		
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparity	09/25/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

Other	No		
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