Atlantic County
Manual

2019
ATLANTIC COUNTY BOARD OF CHOSEN FREEHOLDERS

FREEHOLDER BOARD MEETING SCHEDULE

The regular meetings of the Atlantic County Board of Chosen Freeholders are held on Tuesdays at 4:00 p.m. with the exception of 6 p.m. meeting as noted. Meetings are held in the Freeholder Meeting Room of the Stillwater Building, located at 201 Shore Road, Northfield, New Jersey unless otherwise noted. These meetings are open to the public and the media. In order to assure full public participation, individuals with disabilities who wish to attend the meeting should submit any requests for special accommodation two weeks in advance to Sonya G. Harris (harris_sonya@aclink.org) or (609) 645-5900 [TTY 1-800-852-7899].

January 1 - Reorganization
January 8
January 15
January 29
February 5 - 6 p.m.
February 12
February 26
March 5*
March 12
March 19 - Linwood
March 26
April 2 - Estell Manor 6 p.m.
April 9
April 16
April 30 - Pleasantville
May 7 - Hamilton Twp. 6 p.m.
May 14
May 21

June 4 - 6 p.m.
June 18
July 2 - 6 p.m.
July 16 - Mullica
July 30
August 13
August 27 - Northfield
September 10
September 24
October 1 - 6 p.m.
October 8
October 22
October 29
November 5**
November 12
November 19
November 26
December 10
December 17

* NACO Legislative Conference – No Meeting
** Election Day – No Meeting

ATLANTIC COUNTY 2019 HOLIDAY SCHEDULE

Atlantic County government offices are closed on the following dates:

January 1 – New Year’s Day
January 21 – Martin Luther King Jr. Day
February 11 – Lincoln’s Birthday
February 18 – President’s Birthday
April 19 – Good Friday
May 27 – Memorial Day
July 4 – Independence Day

September 2 – Labor Day
October 14 – Columbus Day
November 5 – Election Day
November 11 – Veterans Day
November 28 – Thanksgiving Day
December 25 – Christmas Day
Atlantic County Manual 2019

Amy L. Gatto
Freeholder Chairwoman

Dennis Levinson
County Executive

Sonya G. Harris
Clerk to the Board of Freeholders

Revised by:
Tara Silipena
Confidential Assistant
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ATLANTIC COUNTY GOVERNMENT HISTORY

Atlantic County was carved from Gloucester County in February 1837 with boundaries that have remained substantially the same to this date.

The County is bounded on the north by the Mullica River, on the South by the Great Egg Harbor Bay and the Tuckahoe River, on the West by Camden and Gloucester Counties and on the East by the Atlantic Ocean.

The County seat was established in Mays Landing in 1837, and a courthouse was constructed in 1838.

The first Board of Freeholders was established in Mays Landing in 1837, with representatives from four townships – Galloway, Egg Harbor, Hamilton and Weymouth. As more townships and municipalities came into being, the Board grew to its largest membership of 35 in 1966. In 1967, the State Legislature reduced the large board to a seven-person-at-large County Board. It remained at that size until 1975 when the new County Charter went into effect.

In 1974, Atlantic County voters passed a public referendum to change the County governmental form under the Optional County Charter Law to the Executive form. The Charter provides for a popularly elected Executive, responsible for the administration of County government, and for a nine-member Freeholder Board, responsible for legislation. The Executive is elected for a term of four years; the Freeholders are elected to staggered three-year terms. Five of the Freeholders represent equally populated districts; four are elected from the County-at-Large.

The original Atlantic County Administrative Code was adopted in May 1976 and established eight county departments. The Administrative Code was last modified in June 1997 and established seven county departments: Administrative Services, Family and Community Development and Economic Assistance, Human Services, Law, Public Safety, Public Works and Regional Planning Economic Development. In addition, each of the Constitutional Officers has
departmental responsibility. The Constitutional officers are the Clerk, the Prosecutor, the Sheriff, and the Surrogate.

Citizen involvement and input is provided through advisory boards. Members are appointed to these Boards by the County Executive, with the advice and consent of the Board of Freeholders.

The most prevalent form of local government currently in existence in Atlantic County is Mayor-Council. The Township Committee form, which calls for the Mayor to be appointed from among popularly elected members of the Committee, is found in six municipalities. Commission forms are found in three communities and the Township Manager form in one. The roots of local government in Atlantic County are longstanding. While community sizes and government forms vary, the commitment to citizen service, which is well-developed, is a matter of pride.

Atlantic County today covers 566.97 square miles incorporated into 23 municipalities, ranging in population from Egg Harbor Township (43,323) to Corbin City (492). The total population in the 2010 census was 274,549.

All 23 governing bodies are legally classified as municipalities, although they are properly titled boroughs, towns, townships and cities.
DENNIS LEVINSON
Atlantic County Executive

ADDRESS:
1333 Atlantic Avenue
Atlantic City, NJ 08401
Phone: 609-343-2201

BIOGRAPHY:
County Executive Dennis Levinson’s achievements and community involvement have been recognized by numerous civic, service and charitable organizations. He has received the Salvation Army Community Builders Award, the American Red Cross Distinguished Service Award, the Four Chaplains Legion of Honor, the Atlantic City Mainland Chamber of Commerce Man of the Year, the Whitney Young Spirit of Scouting Award, the Christopher Columbus Man of the Year Award, the Paul Aiken Encore Award, the March of Dimes FDR Community Service Award and the New Jersey Governor’s Leadership Award for Tourism. He has also been honored (along with Yogi Berra) by the Jersey Shore Council with the Distinguished Citizens Award, by Beron-JOAS of Atlantic County, the Atlantic County Police Chiefs Association, the Atlantic County Firefighters Association, the Atlantic City NAACP, the Absecon Veterans of Foreign Wars Post 9452, the American Legion Post 28 and the American Legion Post 81. He received CODI’s Outstanding Community Leadership Award, the Disabilities Resource Center’s Special Honoree Award, Mothers Against Drunk Driving (MADD) Distinguished Service Award, the Military Order of the Purple Heart Distinguished Service Award, the Department of Veterans Affairs Outstanding Service Award, the Ernie Day Good Scout Award, the Sons of Italy Louis Rosini Man of the Year Award, the Atlantic Prevention Resources Excellence in Prevention Award, the Atlantic County Hispanic Alliance Presidents Award, the Friendly Sons of St. Patrick Man of the Year Award and Vietnam Veterans of America Veterans Advocate Award. Levinson served as the Grand Marshal of the St. Patrick’s Day Parade and the Pan-Asian New Year’s Parade. He was also awarded the Beth El Synagogue’s Father Thom Schiavo Brotherhood Award, the New Jersey Conference of Mayors’ County Executive of the Year, the Atlantic County Institute of Technology’s Person of the Year, the National Sons of American Revolution Col. Richard Somers Chapter Award, the Atlantic County Asian-American Community Service Award and was honored by the Bangladesh Association of South Jersey and FACES 4 Autism as its Faces of Hope recipient.
NEW JERSEY ORIGINATED THE TITLE
“CHosen FREEHOLDER”

New Jersey alone of all the United States has the distinction of retaining the title of “FREEHOLDER” to denote the elected members of the County governing bodies. This descriptive name, which commemorates the origin of homerule, is used by only 21 of the nation’s 3,047 Counties. In other states, these County officials are known as Commissioners, Supervisors, Probate Judges, Police Jurors, Councilors and a variety of other names.

An old English term, a “Freeholder” originally denoted a person who owned an estate of land over which he had complete control. After the Norman Conquest of 1066 A.D., British Kings found it necessary under pressure to call together an assemblage of higher Clergy, Earls and Barons of the Nobility and later Knights of the Realm, to sit as advisors and to grant taxes for defense of the Kingdom. By the 13th Century, through battles against abuses of the royal power and the growing influence of Burgesses’ and Freeman, the British Parliament was enlarged to include these Freemen who owned their land free and clear, who were called “Freeholders.”

English history from this time onward is a story of the increasing power of the subject and his participation in the government. The Franklyn in Chaucer’s *Canterbury Tales* is described as being born a Freeman and “Freeholder”. He sat with the Lord and Knights of his shire (County) in the Parliament of that day.

The name “Freeholder” was well known by the 17th Century, and the holder of the title had a definite place in society. Thus, when the first settlers came to the New World and settled what was to become “New Jersey” under the original proprietors, it is not to be wondered that we find the “Freeholder” prominently mentioned. In the first archives of East Jersey, signed and dated, we discover the origin of the name “Chosen Freeholder”. By crossing the sea, these stout hearted men had already added a popular or democratic refinement to the traditional English name for a Freeman, although they will live under the British Crown.
The Proprietors of New Jersey (Nova Cesarea) issued a proclamation on February 10, 1655 to and every adventurer and all as shall settle or plant there:

“So soon as Parishes, Divisions, Tribes or other distinctions are made then the inhabitants or Freeholders of the several distinctions aforesaid does by our writs and under our seal shall annually meet on the first day of January and choose Freeholders for each respective Division, Tribe or Parish to be the Deputies or Representatives of the same, which body of Representatives or the major part of them shall with the Governor and Council aforesaid be the General Assembly of the said Province.”

(Signed) Lord John Berkeley
Sir George Carteret

This came into being less than a year after the Province of New Jersey was deeded to the two English noblemen by James Duke of York, the body of Chosen Freeholders to represent each subdivision of the Province, and later (1798) the Counties of New Jersey. Uniquely the original “Chosen Freeholders” were members of the State’s General Assembly, its first Legislature, even before they became the elected representatives of the County Boards of Chosen Freeholders. No other State in the Federal Union has so carefully preserved the ancient freedom of its representative government, in the historic title it still confers on its County governing officials.

It was here in America that the foundation was laid for the County’s role as a functional, geographic arm of the state government. When the English Colonists came to this land of New Jersey, they brought with them the precious concept of County government. Their descendants have refined and strengthened this constitutional idea, to make it an effective instrument of the will of the people for self-government.

Colonel John J. M. Dudley
ATLANTIC COUNTY GOVERNMENT
Legislative Branch
BOARD OF CHOSEN FREEHOLDERS
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freeholders@aclink.org

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Freeholder-at-Large
gatto_amy@aclink.org

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Vice Chairwoman
Freeholder District 2
kern_maureen@aclink.org

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Freeholder District 3
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Freeholder District 4
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CLERK OF THE BOARD OF FREEHOLDERS
Sonya G. Harris, Clerk
harris_sonya@aclink.org

LEGISLATIVE COUNSEL
Roger C. Steedle, Esq.
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steedlelaw@comcast.net
First Row: Freeholder Ernest D. Coursey, Freeholder Frank D. Formica, Freeholder Chairwoman Amy L. Gatto, Freeholder Vice Chairwoman Maureen Kern and Freeholder Richard R. Dase

Second Row: Board Solicitor Roger Steedle, Freeholder Ashley R. Bennett, Freeholder John W. Risley, Jr., Freeholder James A. Bertino, Freeholder Caren L. Fitzpatrick and Clerk of the Board Sonya G. Harris
AMY L. GATTO
Chairwoman
Term Expires 2019

FREEHOLDER-AT-LARGE

AD HOC COMMITTEES
(Chairwoman Ex-Officio to all Committees)

Chairperson
Budget and Finance

Member
County Code Review, Homeless, Parks, Public Safety, Shared Services, Solid Waste Oversight, Tourism/Economic Development

ADVISORY BOARDS/COMMISSIONS
Atlantic Cape Community College Board of School Estimates, Atlantic County Institute of Technology and Special Services School District Board of School Estimates, Commission on Women, Local Advisory Council on Alcoholism and Drug Abuse, New Jersey Association of Counties, Workforce Investment Board

BIOGRAPHY
Amy Gatto, 37, was first elected to the Hamilton Township Committee in 2007 at the age of 24 and at 29 years old, became the youngest and only the third woman to hold the office of Mayor in the Township's several hundred year history. In 2019, Freeholder Gatto was proudly selected to serve as the first female to Chair the Board of Freeholders in its 182 year history. Despite the tough times facing our region, during Gatto's tenure on Township Committee, the governing body was able to eliminate their $2.4 million structural deficit by encouraging economic development and making government more efficient as well as pay down millions in municipal debt without raising taxes several years following. She was honored to be elected to the Atlantic County Board of Chosen Freeholders in 2016. A lifelong resident of Mays Landing, Gatto graduated from Oakcrest High School in 2000. She attended Widener University in Chester, PA, graduating in 2004 with a Bachelor of Science degree in International Business and a Bachelor of Arts degree in French. Following graduation, Gatto committed herself to public service, becoming a graduate of the Christine Todd Whitman Excellence in Public Service Series and becoming an elected member of the local school board in 2005. She also went to work for PECO Energy, an Exelon Company, in Philadelphia, PA as an Executive Assistant to the Chief Operating Officer. In 2008, Gatto was honored as one of Atlantic City Weekly's "Top 40 Under 40". As her career progressed, she went to work as a Project Manager and Manager of Service Operations at AtlanticCare in Hammonton, NJ, and Horizon Blue Cross Blue Shield of NJ in Mount Laurel, NJ. Currently, she serves as a Lead Manager in Service Operations for AXA, a financial services company. Gatto is proud to be the daughter of Dr. Jeri-Lynn Vernon, principal of Absegami HS and lifelong educator who currently resides in Galloway, NJ with her husband Walter Vernon, retired Army Major; and Bill Gatto, retired union Laborer, Local 172 and 40 year employee of the Atlantic City Race Course, who currently resides in Absecon, NJ and honors the memory of his late wife Maryann. She has one brother, Billy Gatto. Gatto has long battled Crohn's Disease and is an active advocate for the disease. She is a proud member of the Italian American Service Organization, UNICO – Greater Atlantic City Chapter. She has also organized and participated in many community service initiatives including "Rock-N-Vote;" Martin Luther King, Jr. "Day of Service;" public speaker for local high school and college assemblies; member, OHS 50th Anniversary Celebration Committee; member, Township’s 200th Anniversary Celebration Committee; fundraiser for Crohn's and Colitis Foundation of America, MS WALK, American Cancer Society, American Heart Association, Hamilton Township PAL, HERO Campaign, Susan G. Koman Breast Cancer Foundation and she fondly volunteers at various events at area schools and local organizations.
MAUREEN KERN  
**Vice Chairwoman**  
**Term Expires 2021**

**FREEHOLDER DISTRICT 2**  
Atlantic City Ward 6, Egg Harbor Township  
Districts 1 and 5, Linwood, Longport, Margate,  
Northfield, Somers Point and Ventnor

**AD HOC COMMITTEES**  
**Chairperson**  
Education and Schools, Facilities,  
Tourism/Economic Development  

**Member**  
Committee Opposing Gaming Outside of Atlantic City, Green Tree Golf Course, Homeless, Jail, Public Health and Environment, Public Safety

**ADVISORY BOARDS/COMMISSIONS**  
Atlantic County Institute of Technology and Special Services School District Board of School Estimates, Disability Advisory Board,  
Mental Health Advisory Board

**BIOGRAPHY**

Maureen Kern, a lifelong resident of Somers Point, was elected District Two Freeholder in November 2015. She holds the distinction of being elected the first woman to hold the position of Freeholder Vice Chair in Atlantic County’s 182 year history. A powerful voice for women’s issues, Maureen is an advocate for those who suffer with mental health issues and the disabled. She serves as the Freeholder liaison to the Atlantic County Institute of Technology Board and Special Services School District Board, the Disability Advisory Board and the Mental Health Advisory Board. Maureen has been dedicated to community service throughout her life following in the footsteps of her late father Lawrence “Bud” Kern’s legacy of commitment and betterment of the community. His outstanding example of volunteerism coupled with a strong work ethic resulted in the formation of the Somers Point Good Old Days Festival held annually in his memory. Maureen is a member and past co-chair of the Good Old Days Committee who awards scholarships to Somers Point youth that demonstrate prideful commitment to community involvement and the spirit of volunteerism. Maureen volunteered for many years on the Foundation for Education, which supports annual projects and new educational ventures, while raising awareness for the schools through special events and a significant community presence. She was elected to the Somers Point Board of Education from 2002 to 2009, serving on many committees including Budget and Personnel. Prior to serving on the Board of Education she was elected as Somers Point Recreation Commissioner from 2001 to 2008. Maureen launched her public service career in 2009 when elected to the Somers Point City Council. In 2012 she was elected and served as Council President until 2015. Maureen, the only female on Council during her tenure, was an integral part of establishing the City’s vision and master plan. She formed a strong economic development team and initiatives to promote Somers Point as a destination location at no additional cost to the taxpayers. Maureen graduated from Montclair State University with a Bachelor’s degree in Business Administration. She started her professional career in tourism at Caesar’s Atlantic City and has been involved in promoting “Atlantic City,” with focus on marketing conventions and corporate meetings since 1979. She currently holds the position of National Sales Manager at Tropicana Casino and Resort and is a member of Meeting Professionals International. Maureen’s education and experience is an asset to the Freeholder’s Tourism/Economic Development Committee. Married to Jay Phillips, they are the proud parents of three sons Buddy, David and Bryan.
ASHLEY R. BENNETT
Term Expires 2020

FREEHOLDER DISTRICT 3
Egg Harbor Township (Districts 2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 14, 15, 16, 17, 18, 19, 20, 21 and 22), Hamilton Township (Districts 4, 7, 8, 9, 10, 11 and 13)

AD HOC COMMITTEES
Member
County Asset Review, Homeless, Human Services, Public Health and Environment, Shared Services

ADVISORY BOARDS/COMMISSIONS
Library Advisory Commission, New Jersey Association of Counties (Second Alternate), Youth Services Advisory Board

BIOGRAPHY
Ashley Bennett, a lifelong Atlantic County resident, was elected District Three Freeholder in 2017. While attending Egg Harbor Township High School, she became an Emergency Medical Technician and discovered her passion to serve others. She holds a B.A. degree from Rutgers University in Psychology, where she also minored in Organizational Leadership and was a Ronal E. McNair Post Baccalaureate Achievement Program Scholar. She went on to earn her masters in Community Counseling at Georgian Court University and a Post Baccalaureate Certificate in Clinical Psychology from Fielding Graduate University, where she worked in The Forensic Neuropsychology Research as a Research Assistant. Ms. Bennett has presented original research at both the Association for Psychological Science and the Association for Behavioral and Cognitive Therapies National Conferences. She has been in the mental health field for a decade and currently works as a psychiatric emergency screener in a local emergency room, where she conducts mental health assessments and links those in crisis with mental health treatment. She is currently completing two additional graduate degrees in Public Health and Business Administration.
JAMES A. BERTINO  
*Term Expires 2021*

FREEHOLDER DISTRICT 5  
Buena Borough, Buena Vista Township,  
Corbin City, Egg Harbor City, Estell Manor,  
Folsom, Hamilton Township  
(Districts 1, 2, 3, 5, 6, & 12), Hammonton,  
Mullica Township and Weymouth

AD HOC COMMITTEES  
*Chairperson*  
Parks, Pinelands Review, Roads and Bridges,  
Solid Waste Oversight  
*Member*  
County Code Review, County-Wide Tax Assessment, Shared Services

ADVISORY BOARDS/COMMISSIONS  
Agriculture Development Advisory Board, Atlantic County Utilities Authority (ACUA), Parks and Environment Advisory Board, Solid Waste Advisory Commission (SWAC)

BIOGRAPHY  
Freeholder James "Jimmy" Bertino was appointed Fifth District Freeholder in January 2011. Freeholder Bertino served as a Hammonton Councilman from 1997 to 2011 and Deputy Mayor. He has also served as Chairperson of the Water and Sewer Committee and member of the following Hammonton Town Committees: Highway Department, Law and Order, Master Plan, Administrative, Shade Tree, MUAC, Rent Control, Planning Board, Environmental Commission, Parks and Recreation, Business and Industry and Education. In 2000, Jim was honored with the American Hometown Leadership Award. He is currently a member of the NJ Farm Bureau, Hammonton Historical Society and Knights of Columbus. He serves on the Board of Trustees of the Oak Grove Cemetery and the Board of Directors of the Hammonton Recreation Club, Inc. Jim is a lifelong resident of Hammonton where he resides with his wife Hope. They are the parents of three children, Jackie, Jimmy, Jr. and Michelle.
ERNEST D. COURSEY
Term Expires 2019

FREEHOLDER DISTRICT 1
Atlantic City (Wards 1, 2, 3, 4 and 5),
Egg Harbor Township (District 13) and Pleasantville

AD HOC COMMITTEES
Chairperson
Committee Opposing Casino Gaming Outside of
Atlantic City, Homeless, Human Services, Jail,
Public Safety

Member
Budget and Finance, County Asset Review, County-Wide Tax Assessment,
Education and Schools, Facilities, Roads and Bridges, Veterans Affairs

ADVISORY BOARDS/COMMISSIONS
Atlantic Cape Community College Board of School Estimates, Criminal
Justice Advisory Board, Emergency Management Advisory Board, Police
Training Advisory Board, Public Health Emergency Preparedness Task Force

BIOGRAPHY
Ernest D. Coursey is a life-long Atlantic City resident. His political career started over 25
years ago when he became Atlantic City’s Third Ward Councilman. During his tenure in
public office he was re-elected three times. He served on City Council from 1991 to 2002.
He also served as both Council President and Council Vice President. Ernest continuously
strived to make the Third Ward “a shining example of community spirit and pride.” He was
the first Councilman to operate under an “open door policy”, publish the first ward-wide
newsletter; and establish the Third Ward Eye-On-Crime, to monitor criminal activity in the
neighborhood. Ernest’s annual holiday events, food drives, Senior Citizen Day and Youth
Day at the Steel Pier were enjoyed by many and served to unite the entire city. “Coursey
Cares” is a sentiment that is echoed throughout the community. Ernest has earned a
reputation as a fighter, non-conformist and “people person”. He brings a proven philosophy:
that of leadership and respect for the people! In January 2002, Ernest accepted an
administrative position for Atlantic City’s then newly-elected mayor, Lorenzo T. Langford.
As Deputy Mayor, Ernest’s role was expanded to include the entire city. His job was to
ensure that city government best served its most valuable and precious asset: the citizens! In
2006, he left city government. He returned to his current position as Facilities Manager of
Surf Stadium/Bader Field in 2011. Ernest also served as Staff Assistant to former United
States Senator Robert Torricelli. He worked on former Governor James McGreevey’s
Transition Committee for Transportation and was a Commissioner on the South Jersey
Transportation Authority. On June 4, 2013, Ernest overwhelmingly won the Democratic
primary election for Atlantic County Freeholder District One. On November 5, 2013, he was
victorious in the general election. Ernest credits God Almighty and looks to Him for
inspiration and guidance. His parents, Raymond and Hazel, and his seven brothers and two
sisters have given him a true sense of family. Ernest and his wife, Leslie, have two sons,
Ernest Jr., and Ethan. In his spare time, he enjoys boating, fishing and attending family
functions.
RICHARD R. DASE  
Term Expires 2019

FREEHOLDER DISTRICT 4  
Absecon, Brigantine, Galloway Township  
and Port Republic

AD HOC COMMITTEES  
Chairperson  
County Code Review, Green Tree Golf Course  
Member  
County-Wide Tax Assessment, Education and  
Schools, Human Services, Pinelands Review,  
Roads and Bridges

ADVISORY BOARDS/COMMISSIONS  
Fire Training Advisory Board

BIOGRAPHY
Rich Dase has dedicated a great deal of his life to public service. As a  
former member of the staff of U.S. Congressman Frank LoBiondo, he  
worked toward resolving constituent concerns and problems. He is  
currently a seventh grade Social Studies teacher at the Galloway  
Township Middle School where he advises several activities and is also  
a member of the Schoolwide Planning Committee. Prior to his career  
in education, Rich worked as an advertising copywriter for three  
Atlantic City casinos and as a freelance advertising copywriter. He  
joins volunteering with the Galloway Township Police Athletic  
League, Galloway Township Athletic Association and the Galloway  
Township Elks Lodge. In 2005, he was the highest vote getter of the  
eight candidates for Galloway Township Council. He is also a past  
member of the Galloway Township Planning Board. Rich was first  
elected District Four Freeholder in November 2007. Rich has been a  
resident of Galloway Township his entire life and currently lives there  
with his wife Andrea and children Nicholas, Ayden and Kylie.
CAREN L. FITZPATRICK  
Term Expires 2020  
FREEHOLDER-AT-LARGE  
AD HOC COMMITTEES  
Member  
Budget and Finance, Public Health and Environment, Solid Waste Oversight, Tourism/Economic Development  
ADVISORY BOARDS/COMMISSIONS  
Human Services Advisory Council, Senior Citizens Advisory Board  
BIOGRAPHY  
Caren Fitzpatrick is a lifelong resident of Atlantic County, having resided in Pleasantville, Somers Point and Linwood, where she graduated from Mainland Regional High School. Caren earned an AAS degree in Accounting from Atlantic Cape Community College (formerly known as Atlantic Community College), a B.S. degree in Administration from the Thomas Edison State College and a Master’s degree in Business Administration from Stockton University. Caren is currently the Director of Finance and Administration at Meet AC, Inc., the sales and marketing force that supports the Atlantic City Convention Center. Caren has worked in finance for more than 20 years in both for-profit and non-profit organizations, achieving deep and varied experiences in budgeting, forecasting and fiscal responsibility. She is married and the mother of two sons and grandmother of a beautiful and smart granddaughter and grandson. Caren’s core beliefs include an individual’s right to equal opportunities. She believes we are all better off when we learn about one another and celebrate our differences as well as our similarities. A feminist, she supports all people having an equal voice in their lives. “We all prosper when we have a variety of opinions and thoughts regarding the decisions we make, and everybody brings something unique to the table”.
FRANK D. FORMICA  
Term Expires 2021

FREEHOLDER-AT-LARGE

AD HOC COMMITTEES
Chairperson
Veterans Affairs

Member
Committee Opposing Casino Gaming Outside of Atlantic City, County Asset Review, Facilities, Parks, Pinelands Review, Road and Bridges, Tourism/Economic Development

ADVISORY BOARDS/COMMISSIONS
Atlantic Cape Community College Board of School Estimates, Atlantic County Institute of Technology and Special Services School District Board of School Estimates, Economic Development Advisory Commission, New Jersey Association of Counties (First Alternate), Planning Advisory Board, South Jersey Transportation Planning Organization (Alternate), Veterans Advisory Board

BIOGRAPHY
Born in Atlantic City, Frank is the third generation owner/operator of Formica Bros. Bakery, established in 1919 by his grandparents, which services the Atlantic and Cape May areas. In addition to the legendary Atlantic City bakery, Frank owns and operates a business in Pleasantville, and is a real estate developer in Atlantic County. Formerly, Frank was employed by Resorts International Hotel Casino as Executive Administrator supervising casino operations. He was elected Atlantic County District-Two Freeholder in 2009 and 2012, and at-Large in 2015 and 2018. Frank served eight consecutive years as Chairman of the Board. Over the last 30 years, Frank has held membership in many organizations focused on economic development including the Greater Atlantic County Economic Development Commission, the Southern New Jersey Development Council, the Atlantic City Business Development Board, St. Michael's Development Corporation, the Greater Atlantic City Chamber of Commerce, the Cape May County Chamber of Commerce, and the New Jersey Association of Counties. Frank founded and served as president of the Ducktown Revitalization Association, a neighborhood organization established in 1991, which advocates for a better business and residential quality of life in Atlantic City. In December 2010, the Press of Atlantic City presented Frank and his family’s bakery the 16th Annual Bailey Award for their community service and outreach. Frank is a lifetime parishioner of St. Michael's Church, Atlantic City, New Jersey. He is a Screen Actors Guild-American Federation of Television and Radio Artists (SAG-AFTRA) member of the AFL-CIO in good standing since 1985. Frank received the NAACP Freedom Fund Business Award in 2018 by the NAACP Mainland/Pleasantville Branch. Frank served honorably in the United States Air Force from 1972 to 1974.
JOHN W. RISLEY, JR.
Term Expires 2020

FREEHOLDER-AT-LARGE

AD HOC COMMITTEES
Chairperson
County Asset Review, County-Wide Tax Assessment, Public Health and Environment, Shared Services

Member
Budget and Finance, Committee Opposing Casino Gaming Outside of Atlantic City, Green Tree Golf Course, Jail, Public Safety, Solid Waste Oversight, Veterans Affairs

ADVISORY BOARDS/COMMISSIONS
Cultural and Heritage Advisory Board, South Jersey Economic Development District (SJEDD), South Jersey Transportation Planning Organization (SJTPO)

BIOGRAPHY
John Risley was elected Freeholder-at-Large in November 2011 and Vice Chairperson in 2014 and 2017. He previously served on the Board of Freeholders from 1995 to 2004. Freeholder Risley has devoted a lifetime of public service as a past president of the Mainland Regional Board of Education, a Linwood City Councilman, former President of Somers Point City Council and most recently, past Deputy Mayor for Egg Harbor Township. John is the owner and President of L. O. Thomas and Company, Inc. a FINRA/SIPC member investment firm founded in 1929. He has been guiding clients with investment advice for over 40 years. John is a member of M. B. Taylor Lodge in Hammonton and a Past Master of Keystone Lodge in Linwood. John resides in Egg Harbor Township with his wife, Dawn and children Ashley, John, III and Harold.
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Mark W. Ludwick
Kerri McGinley
Lisa Mooney
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Joseph F. Zondlo
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Judge Joseph L. Marczyk, Presiding Judge ....609-402-0100 Ext. 47260
Judge James P. Savio .................................609-402-0100 Ext. 47860
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TRIAL COURT ADMINISTRATOR (Continued)

Operations Managers/ATCA
Jill Houck
jill.houck@njcourts.gov.................................609-402-0100 Ext. 47031

Vicinage Chief Probation Officer
Sharnett Clark
Sharnett.clark@njcourts.gov.............................609-402-0100 Ext. 47160

Volunteer Services
Jeanne Seymour
jeanne.seymour@njcourts.gov.............................609-402-0100 Ext. 47248

Criminal Courthouse
4997 Unami Boulevard
Mays Landing, NJ 08330

Criminal Division Manager
Jason Wertzberger
jason.wertzberger@njcourts.gov..........................609-402-0100 Ext. 47310

Municipal Division Manager
Brian W. Jetter
brian.jetter@njcourts.gov.................................609-402-0100 Ext. 47290

Pre-Trial Services Manager
Nicholas W. Salamon, Esq.
nicholas.salamon@njcourts.gov..........................609-402-0100 Ext. 47280
ATLANTIC COUNTY AUTHORITIES

ATLANTIC COUNTY IMPROVEMENT AUTHORITY
1333 Atlantic Avenue, Suite 700
Atlantic City, NJ 08401
(609) 343-2390 ~ Fax (609) 343-2188

John Lamey, Executive Director
lamey_john@aclink.org

Atlantic County Improvement Authority Board
Roy Foster, Chairperson
John Armstrong
Edwin G. Blake
Ann M. Davis
Christopher C. Fallon, III, Esq.
Robert P. Gross
Don Guardian
Reverend Milton L. Hendricks
Robert J. Tarby, Sr.

ATLANTIC COUNTY UTILITIES AUTHORITY
6700 Delilah Road
Egg Harbor Township, NJ 08234
Mailing Address: PO Box 996, Pleasantville, NJ 08232
(609) 272-6950 ~ Fax (609) 272-6941

Richard S. Dovey, President
rdovey@acua.com

Atlantic County Utilities Authority Board
Marvin Embry, Chairperson
Fred B. Akers
Andrew G. Berenato, III
Dennis Levinson
John E. Lyons
Paul Rosenberg
Peter M. Sarkos

James A. Bertino, Freeholder Liaison
ATLANTIC COUNTY BOARDS

ATLANTIC COUNTY BOARD OF ELECTIONS
5903 Main Street,
Mays Landing, NJ 08330
(609) 645-5867 ~ Fax (609) 645-5875

Commissioners
Evelynn “Lynn” Caterson, Chairperson
Mary Jo Couts
Audrey S. Miles
John W. Mooney, Secretary

Clerks
Bill Sacchinelli
sacchinelli_bill@aclink.org

Susan Sandman
sandman_susan@aclink.org

ATLANTIC COUNTY SUPERINTENDENT OF ELECTIONS/COMMISSIONER OF REGISTRATION

Maureen G. Bugdon, Superintendent of Elections
bugdon_maureen@aclink.org

5920 Main Street
Mays Landing, NJ 08330
(609) 645-5882 ~ Fax (609) 645-5883

1333 Atlantic Avenue
Atlantic City, NJ 08401
(609) 343-2246 ~ Fax (609) 343-2240

ATLANTIC COUNTY BOARD OF TAXATION
5909 Main Street, 2nd Floor
Mays Landing, NJ 08330
(609) 645-5820 ~ Fax (609) 645-5835

Margaret M. Schott, Tax Administrator
schott_marge@aclink.org

Commissioners
Theresa Prendergast, President
William Polistina
James Schroeder, Esq.

Greg Sykora
Charles E. Woolson, Jr.
ADVISORY BOARDS AND COMMISSIONS
The appointments of the following Advisory Boards and Commissions are as of March 1, 2019. Any appointments after this date will not appear in this Manual.

AGRICULTURE DEVELOPMENT BOARD
(609) 645-5898
Jerry DeFiccio, Chairperson

Jon Bitzer
Duane K. Demaree
Anthony Melora
John Peterson

David Reilly
David Scheidegg
Frank Schoenstein
Richard W. VanVranken

James A. Bertino, Freeholder Liaison
Ranae Fehr, Staff Liaison

ATLANTIC COUNTY WORKFORCE DEVELOPMENT BOARD
(609) 485-0153, Ext. 4804
Riaz A. Rajput, Chairperson

Alan Lee Beatty
Dan Brown
James Connett
Patricia J. Constantino
James T. Drew
Mark L. Ford
Roy M. Foster
Dr. Barbara Gaba
Torrie T. Garvin, Sr.
Forrest Gilmore
Dr. Philip Guenther
Kenneth Harrison
Ellen M. Hohmann
Joseph Ingemi

Daniel Kelly
Joseph D. Kelly
Richard D. Lovering
Stephanie Lutz-Koch
Terri Lutz
Paul McClellan
Robert McDevitt
MaryAnn McGhee
Michelle Carrera Morales
Nandini Singh
Carol Spina
Kimberly S. Ward
Charles A. Wimberg, Jr.
Marian A. Woodson

Amy L. Gatto, Freeholder Liaison
Alicia Oatman, Staff Liaison
ADVISORY BOARDS AND COMMISSIONS

ATLANTIC COUNTY ALLIANCE STEERING COMMITTEE
(609) 645-5932
Patricia Diamond, Chairperson

Jennifer Baldwin
Dawn Belamarich
Julie Farmer
Rhonda Fitzgerald
Kathy Harvey
Charles O. Kerley

Vincent R. Kirkland
Rev. David Mallory
Jacqueline Simonson
Barbara Sorace
Jerome Townsend
Lisa Willett
Bob Zlotnick

Robert Widitz, Staff Liaison

ADVISORY COMMISSION ON WOMEN
(609) 345-6700 Ext. 2728
Dr. Nicole Milan-Tyner, Chairperson

Mary Jo Bernardo
Birdie Cody
Stephanie A. Davies
Alexis N. Franklin
Patricia Gallo
Brittany R. Hiller
Amy L. Houck-Elco, Esq.

Crystal Mays
Jean McAlister
Samantha McManus, LSW
Dorrie Papademetriou
Sandra Santoro
Yolanda Simms
Lori A. Vermulen, Ph.D.
Fran Wise

Amy L. Gatto, Freeholder Liaison
Karla Guy, Staff Liaison

CONSTRUCTION BOARD OF APPEALS
(609) 645-5898, Ext. 4457
Edward Ryan, Chairperson

James McGlynn

Donald L. Stauffer
Clement F. Waslenski, Jr.

Alternates
Christopher Compton (First)
Joseph E. Martin (Second)

Special Members
Kevin Dixon
Suzanne Walter, Staff Liaison

Frank A. Lucarelli
ADVISORY BOARDS AND COMMISSIONS

CRIMINAL JUSTICE ADVISORY BOARD
(609) 345-6700, Ext. 7440
John McLernon, Chairperson

Dan Brown
Gary L. Denamen
Kristie Baker Gardener
Jill Houck
Mike Kelly
Vincent R. Kirkland

Amanda Leese
Lennon Moore, Esq.
Kurt Ohlson
Jerome M. Page
Christine Tartaro
Ann Thoresen
Walt Vernon

Ernest D. Coursey, Freeholder Liaison
Eric Scheffler, Staff Liaison

CULTURAL AND HERITAGE ADVISORY BOARD
(609) 625-2776 or (609) 646-8699, Ext. 6314
Fax (609) 625-8143
June Gray Sheridan, Chairperson

Aurora Boyette
Vonnie Clark
Michael Cool
Cynthia M. Domino

Gabriel J. Donio
Levi Fox
Gary Giberson
Norman Goos
Concetta Soto

John W. Risley, Jr., Freeholder Liaison
Kimberly Brown, Staff Liaison

DISABILITY ADVISORY BOARD
(609) 645-7700, Ext. 4519
New Jersey Relay Services 1-800-852-7899
Joseph Brown, Chairperson

Carol A. Ditmire
Joanne Gahr
Linda Klersey

Mark Petrella
Robert J. Ross
Chee Ka Wu

Maureen Kern, Freeholder Liaison
Cristine Chickadel, Staff Liaison

Alternates
Trinna L. Rodgers, Esq. (First)
Doortje M. Schipper (Third)

John Lasala (Second)
ADVISORY BOARDS AND COMMISSIONS

ECONOMIC DEVELOPMENT ADVISORY COMMISSION
(609) 343-6700, Ext. 2223
Richard P. Baehrle, Chairperson
Jacqueline Amado-Belton
Shaukat A. Azad
Monica Padovano Casiello
Tim Chelius (Ex-Officio)
Michael Goloff
Joseph Ingemi
Joseph D. Kelly
John Lamey (Ex-Officio)
Carmen Marotta
Patricia Miller
Robert “Joe” Molineaux
Jill T. Ojserkis, Esq.
Joseph C. Pantalone
Maharshi B. Patel
Leo Schoffer
Gabriel A. Staino
Justin Tinel
Frank D. Formica, Freeholder Liaison
Howard Kyle, Staff Liaison

EMERGENCY MANAGEMENT ADVISORY BOARD
(609) 407-6742
Vincent J. Jones, III, Chairperson
Greg Brookins
Dave Buzby
Patricia Diamond
Chief Daren Dooley
Jim Eden
Michael Fedorko
Ken J. Mosca
John Ryan
Joseph R. Santagata
Christine Woltmann
Ernest D. Coursey, Freeholder Liaison
Vincent J. Jones, Staff Liaison

FIRE TRAINING ADVISORY BOARD
(609) 407-6742
Howard Berchtold, Jr., Chairperson
Daniel Adams
Dave Buzby
Michael Corbo
James Garth, Sr.
Vincent Jones
Eugene Sharp
Chris Tilley
Joseph Ward
C. Robert Winkler
Gilbert Zonge
Richard R. Dase, Freeholder Liaison
Mike Corbo, Staff Liaison
ADVISORY BOARDS AND COMMISSIONS

GROUNDWATER ADVISORY COMMITTEE
Fred Akers
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George Butrus
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John Ferrie
Lee Fiocchi, Jr.
Captain Joel S. Fogel
Dan Galletta
David Marino
Garth Moyle
Joe Pantalone
John Peterson
Chris C. Seher
Doug Walker
Richard Van Vranken, Staff Liaison

HIGHWAY SAFETY TASK FORCE
(609) 407-6742
Sgt. Cherie Burgan
SFC Sam Cappuccio
Tim Chelius
Michael Fedorko
Capt. Kevin Hincks
Chief Robert Jones
Vince J. Jones, III
Edward Newman
Lou Raniszewski
Dr. Carolyn Revercomb
Chief John Thompson
Thomas J. Vesper, Esq.

HUMAN SERVICES ADVISORY COUNCIL
(609) 345-6700, Ext. 2728
Brian A. Nelson, Chairperson
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Adrienne Epstein
Forrest Gilmore
Rhonda Lowery
James McClain, Esq.
Joyce Molineaux
Claudia Ratzlaff
Kevin Tomasello
Caren L. Fitzpatrick, Freeholder Liaison
Karla Guy, Staff Liaison
ADVISORY BOARDS AND COMMISSIONS

LIBRARY ADVISORY COMMISSION
(609) 625-2776, Ext. 6308
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Mary L. Lancaster
Suzanne Marx
Glen Mawby
Don Morgenweck
Jody Turner
Michelle Wilson
Ashley R. Bennett, Freeholder Liaison
Regina Bell, Staff Liaison

LOCAL ADVISORY COUNCIL ON ALCOHOLISM AND DRUG ABUSE
(609) 645-5932
Lorraine Khan, Chairperson
Jennifer Baldwin
Gary D. Callender
John J. Imfeld
Kenneth Litwak
Christopher Macomber
Laura Marcy
Clifford Mays, Jr.
Corey B. Richey
Yolanda Simms
Barbara Sorace
Amy L. Gatto, Freeholder Liaison
Robert Widitz, Staff Liaison

MENTAL HEALTH ADVISORY BOARD
(609) 645-7700, Ext. 4307
Lorraine Khan, Chairperson
Kate F. Adams
Kimberly Bolen
Patricia M. Ficken
Christian T. King
Laura Marcy
Monica McQueen
Sherri Parmenter
Mary Ann Philippi
Jacquelyn Weiss
Maureen Kern, Freeholder Liaison
Kathy Quish, Staff Liaison
ADVISORY BOARDS AND COMMISSIONS

PARKS AND ENVIRONMENT ADVISORY COMMISSION
(609) 645-5912
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Stephen C. Fiedler
James Galvin
Michael Hogan

Jill Miles
Elmer C. Ripley
Kenneth G. Sooy
Heather Warburton

James A. Bertino, Freeholder Liaison
Greg Brookins, Staff Liaison

PLANNING ADVISORY BOARD
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Timothy O. Carew
George H. Kyle
Dennis McDonough

Alexander P. Mercado
John Peterson
Charles Pritchard
Mark Shourds

Frank D. Formica, Freeholder Liaison
Chris Mularz, Staff Liaison

POLICE TRAINING ADVISORY BOARD
(609) 407-6727
Chief Sean Riggin, Chairperson

Chief Michael Boyd
Chief Ray Davis

Michael Fedorko
Chief Donna Higbee
Chief Robert Jones

Ernest D. Coursey, Freeholder Liaison
Sidney Terrell, Staff Liaison
Damon Tyner, County Prosecutor
ADVISORY BOARDS AND COMMISSIONS

PUBLIC HEALTH EMERGENCY PREPAREDNESS TASK FORCE
Alan Aronovitz          Brad Kienzle
Holly Baker             Howard Kyle
Michael Bradeis         Joseph McFadden
Robert Bumpus           Benjamin Mount
Paul Chubb              Larry Phillips
Carol Cohen             Kathleen Quish
Patrick Dillon          Lou Raniszewski
Gemma Downham           Bernadette Ricciardi
Linda Flake             John Ryan
Debra Fox               Robert Saunders
Vince Jones             Cliff Sudler
Richard Kathrins

Ernest D. Coursey, Freeholder Liaison
Patricia Diamond, Staff Liaison

SENIOR CITIZENS ADVISORY BOARD
(609) 645-7700, Ext. 4701
John Locasale, Chairperson

Mary Crane, PhD.         Mamie G. Jackson
Eva Mitchell Forchion    Norman Kraemer
Robert Greene            Phyllis Phelps
Bruce Jenkins            Fred W. Meineke, Jr.
Mary Beth Lewis

Alternates
Sabrena T. McDaniel Brandon (First) Richard Pachler (Second)
Carolyn Peterson (Third)
Caren L. Fitzpatrick, Freeholder Liaison
Cynthia McNellis, Staff Liaison
ADVISORY BOARDS AND COMMISSIONS

SOLID WASTE ADVISORY COUNCIL
(609) 645-5898, Ext. 4416
Franz Adler, Chairperson

Toro Aboderin
Rob Allen
Monte Chase
Kathy Chasey
Erland Chau
Joe Daily
Lou DeFeo

John Heinz, Jr.
John Houck
James House
Jenna Kelly
Leigh Ann Napoli
Ingrid Perez
Richard Riccardi

James A. Bertino, Freeholder Liaison
Brian Walters, Staff Liaison

VETERANS ADVISORY BOARD
(609) 677-5700
Herb Davis, Chairperson

Michael C. Bibb, J.D.
Dr. Ronald A. Caro
Anita J. Dec
Joseph Hicks
Jason Paul Pabin
Russell S. Robinson

Dr. Mukesh Roy
Isaac J. “Ike” Rucker
Dr. Michael D. Shenck
Marco Polo Smigliani
Donald M. Walls
Kimberly M. Yoder

Frank D. Formica, Freeholder Liaison
Robert Frolow, Staff Liaison
ADVISORY BOARDS AND COMMISSIONS

WORKFORCE DEVELOPMENT BOARD
See Atlantic County Workforce Development Board
Page 40

YOUTH SERVICES COMMISSION
(609) 345-6700, Ext. 2304
Judge Nancy Ridgway, Co-Chairperson
Jerry DelRosso, Co-Chairperson

Shalanda Austin
Robert Bumpas
Andrea Burleigh
Michelle Carrera
Sharnett Clark
Alan De Stefano
Forrest Gilmore
Richard Gitlen
Dr. Philip Guenther
Jeff Harvey
Reverend Milton L. Hendricks
Cindy Herdman-Ivins
Kimery Lewis

Dawne Lomangino-DiMauro
Rhonda Lowery
Honorable Susan Maven
Joel Mastromarino
Courtney Milana
Kathleen Quish
Claudia Ratzlaff
Sheriff Eric Scheffler
Scott Sherwood
John Thomas
Melissa Tomlinson
Prosecutor Damon Tyner
Bob Widitz

Ashley R. Bennett, Freeholder Liaison
Leesa Seymour, Staff Representative
NEW JERSEY PINELANDS COMMISSION

State of New Jersey
15 Springfield Road, P.O. Box 359
New Lisbon, NJ 08064
(609) 894-7300 ~ Fax (609) 894-7330
Info@njpines.state.nj.us

CHAIRMAN
Sean W. Earlen

COUNTY
Atlantic
Jerome H. Irick

Burlington
Sean W. Earlen

Cape May
William Pikolycky

Cumberland
Jane Jannarone

Gloucester
Giuseppe Chila

Ocean
Alan W. Avery, Jr.

GUBERNATORIAL
Candace McKee Ashmun
Bob Barr
D’Arcy Rohan Green

Edward Lloyd
Mark S. Lohbauer
Richard H. Prickett
Gary Quinn

FEDERAL
Vacant

EXECUTIVE DIRECTOR
Nancy Wittenberg
FEDERAL REPRESENTATIVES

UNITED STATES PRESIDENT
Donald J. Trump
The White House
1600 Pennsylvania Avenue NW
Washington, DC 20500
(202) 456-1111

UNITED STATES SENATE
Cory Booker
359 Dirksen Senate Office Building
Washington, DC 20510
(202) 224-3224
Fax (202) 224-8378
District Office
One Port Center
2 Riverside Drive, Suite 505
Camden, NJ 08101
(856) 338-8922
Fax (856) 338-8936

Robert Menendez
528 Hart Senate Office Building
Washington, DC 20510
(202) 224-4744
Fax (202) 228-2197
District Office
208 White Horse Pike, Suite 18
Barrington, NJ 08007
(856) 757 5353
Fax (856) 546-1526

UNITED STATES CONGRESS
Jefferson Van Drew
Second District
331 Cannon HOB
Washington, DC 20515
(202) 225-6572
https://vandrew.house.gov/

District Office
5914 Main Street, Suite 103
Mays Landing, NJ 08330
(609) 625-5008 ~ Fax (609) 625-5071
STATE REPRESENTATIVES

NEW JERSEY GOVERNOR
Phil Murphy
State House
125 West State Street
PO Box 001
Trenton, NJ 08625
(609) 292-6000 ~ Fax (609) 292-3454

DISTRICT TWO LEGISLATIVE TEAM
(Atlantic County except Corbin City, Estell Manor, Folsom, Galloway, Hammonton, Port Republic and Weymouth Township)

SENATE
Chris A. Brown
2021 New Road, Suite 24
Linwood, NJ 08221
(609) 677-8266 ~ Fax (609) 677-8853
SenChrisABrown@njleg.org

ASSEMBLY
John Armato
2312 New Road
Northfield, NJ 08225
(609) 383-1388
Fax (609) 383-1497
AsmArmato@njleg.org

Vincent Mazzeo
2312 New Road
Northfield, NJ 08225
(609) 383-1388
Fax (609) 383-1497
AsmMazzeo@njleg.org
STATE REPRESENTATIVES (Continued)

DISTRICT ONE LEGISLATIVE TEAM
(Includes Corbin City, Estell Manor and Weymouth Township)

SENATE
Bob Andrzejczak
School House Office Park
211 South Main Street, Suite 104
Cape May Court House, NJ 08210
(609) 465-0700 ~ Fax (609) 465-4578
SenAndrzejczak@njleg.org

1117 E. Landis Avenue
Vineland, NJ 08360
(856) 696-7109

219 North High Street, Suite B
Millville, NJ 08332
(856) 765-0897

ASSEMBLY
Matthew Milam
AsmMilam@njleg.org
R. Bruce Land
AsmLand@njleg.org

DISTRICT EIGHT LEGISLATIVE TEAM
(Includes Hammonton)

SENATE
Dawn Marie Addiego
176 Route 70, Suite 13
Medford, NJ 08055
(609) 654-1498 ~ Fax (609) 654-4518
senAddiego@njleg.org

ASSEMBLY
Joe Howarth
AsmHowarth@njleg.org
Ryan Peters
AsmPeters@njleg.org
STATE REPRESENTATIVES (Continued)

DISTRICT NINE LEGISLATIVE TEAM
(Includes Folsom, Galloway and Port Republic)

SENATE
Christopher J. Connors
620 West Lacey Road
Forked River, NJ 08731
(609) 693-6700 ~ Fax (609) 693-2469
SenConnors@njleg.org

ASSEMBLY
DiAnne C. Gove
AswGove@njleg.org

Brian E. Rumpf
AsmRumpf@njleg.org
## ATLANTIC COUNTY MUNICIPAL GOVERNMENTS

<table>
<thead>
<tr>
<th>Designation</th>
<th>Form</th>
<th>2010 Population</th>
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<tbody>
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<td>Absecon</td>
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<tr>
<td>Northfield</td>
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<td>Pleasantville</td>
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<td>Port Republic</td>
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<td>Somers Point</td>
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<td>Ventnor</td>
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<td>Commission</td>
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<tr>
<td>Weymouth</td>
<td>City</td>
<td>Mayor-Council</td>
</tr>
</tbody>
</table>

**Total** 274,549
ATLANTIC COUNTY MUNICIPAL GOVERNMENTS

ABSECON CITY 08201
(609) 641-0663 ~ Fax (609) 645-5098
www.abseconnj.gov

Mayor Kimberly Horton

Council
Keith Bennett, President

Sandy Shenk Cain
Caleb Cavileer
Betty Howell
City Clerk……………………………………………………………………..Carie A. Crone
City Administrator………………………………………………………….Jessica Thompson
Chief Financial Officer…………………………………………………....Jessica Thompson
Court Administrator…………………………………………………..Merrilee Carlson
Engineer……………………………………………………………………..Remington & Vernick Engineers
Municipal Judge………………………………………………………....John Rosenberger
Prosecutor……………………………………………………………….Kristopher Facenda, Esq.
Solicitor……………………………………………………………………..Alfred Scerni, Jr.
Tax Assessor………………………………………………………………Brian Conover
Tax Collector………………………………………………………………Jessica Snyder
Treasurer……………………………………………………………………..Jessica Thompson

Regular meetings first and third Thursday of each month at 7:00 p.m.
Municipal Complex, 500 Mill Road, Absecon, NJ

ATLANTIC CITY 08401
(609) 347-5300 ~ Fax (609) 347-5638
www.cityofatlanticcity.org

Mayor Frank M. Gilliam, Jr.

Council
Marty Small, President

Chuen “Jimmy” Cheng
Moisse Delgado
Jeffree Fauntleroy II
Jesse O. Kurtz
City Clerk……………………………………………………………………..Paula Geletei
Assistant Comptroller………………………………………………………Al Borzi
Court Administrator (Chief)……………………………………………..Kathy Cheatham
Court Director……………………………………………………………..Gina Holmes
First Assistant Prosecutor………………………………………………..Michelle Funk
Fire Chief……………………………………………………………………..Scott Evans
Municipal Judges…………………………………………………………Henry L. Warner and Billie J. Moore
Police Chief…………………………………………………………………Henry White
Solicitor………………………………………………………………………..Anthony Swan
Tax Assessor………………………………………………………………Novelette Robinson
Tax Collector………………………………………………………………Kacey Johnson

Regular meetings third Wednesday of each month at 5 p.m.
Contact Council Office at (609) 347-5510 for meeting dates.
City Hall, South Carolina Avenue and Bacharach Blvd., Atlantic City, NJ
CITY OF BRIGANTINE 08203
(609) 266-7600 – Fax (609) 266-6448
www.brigantinebeachnj.com

Mayor Andrew Simpson

Council
Karen Bew  Paul Lettieri
Rick DeLucry  Michael Riordan
Dennis Haney  Vincent Sera

Municipal Clerk……………………………………………….Lynn Sweeney
CityAdministrator……………………………………………………James Bennett
Chief Financial Officer…………………………………………….Roxanne Tosto
Comptroller…………………………………………………………Karen Blowers
Court Administrator………………………………………………..Dawn Gottardi
Engineer…………………………………………………………..Matthew Doran
Municipal Judge……………………………………………………..Timothy Maguire
Prosecutor…………………………………………………………..William Reynolds
Solicitor……………………………………………………………..Fred Scerni
Tax Assessor………………………………………………………..Barbara Saccocia
Tax Collector………………………………………………………..Dana Wineland

Regular meetings first and third Wednesday of each month at 6:00 p.m.
City Hall, 1417 West Brigantine Avenue, Brigantine, NJ

BUENA BOROUGH 08341
(856) 697-9393 – Fax (856) 697-0832
www.buenaboro.org

Mayor David Zappariello

Council
Rosalie M. Baker, President  Jeffrey Marolda
Jorge Alvarez  Greg McAvaddy
Joseph Mancuso Jr.
Matthew Walker Sr.

Borough Clerk……………………………………………….Maryann Coraluzzo
Chief Financial Officer……………………………………………Cynthia Loguidice
Court Administrator…………………………………………….Tracey A. Bleda, CMCA
Engineer…………………………………………………………..Remington & Vernick Engineers
Municipal Judge…………………………………………………..Joan Sorbello Adams, JMC
Solicitor……………………………………………………………..Angela Maione Costigan
Tax Assessor………………………………………………………..Lisa Perella
Tax Collector………………………………………………………..Maryann Coraluzzo

Regular meetings second and fourth Monday of each month at 6:30 p.m.
Borough Hall, 616 Central Avenue, Minotola, NJ
BUENA VISTA TOWNSHIP 08310
(856) 697-2100 ~ Fax (856) 697-8651
www.buenavistanj.com

Mayor/Chairman Chuck Chiarello

Township Committee

<table>
<thead>
<tr>
<th>Teresa Kelly</th>
<th>David Turner</th>
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<tbody>
<tr>
<td>Steve Martinelli</td>
<td>John Williams</td>
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Municipal Clerk/ Township Administrator .................................. Lisa A. Tilton
Chief Financial Officer ...................................................... Jenna Kelly
Engineer .......................................................... Dave Scheidegg
Solicitor ............................................................ Eric M. Bernstein, Esq.
Tax Assessor ........................................................ Bernadette Leonard
Tax Collector .......................................................... Kathleen Merlino

Regular meetings second and fourth Monday of each month at 7:30 p.m.
(Caucus at 7:00 p.m.)
Municipal Building, 890 Harding Highway, Buena, NJ

CORBIN CITY 08270
(609) 628-2673 ~ Fax (609) 628-3017
http://ci.corbincity.nj.us/

Mayor Robert Schulte

Council

<table>
<thead>
<tr>
<th>Matthew Kane</th>
<th>LaVerne Kirn</th>
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<tr>
<td>City Clerk .......................... Joanne Siedlecki</td>
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<td>Chief Financial Officer .......... Albert Stanley</td>
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<td>Engineer ............................ Dave Scheidegg</td>
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<td>Solicitor ............................ Richard Russell</td>
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<td>Tax Assessor ........................ Bernadette Leonard</td>
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<td>Tax Collector ........................ Beverly Totten</td>
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<td>Treasurer ............................ Albert Stanley</td>
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Regular meetings second Monday of each month at 7:00 p.m.
City Hall, 316 Route 50, Corbin City, NJ
EGG HARBOR CITY 08215
(609) 965-0081 ~ Fax (609) 965-0715
www.eggharborcity.org
Mayor Lisa Jiampetti
Council
Robert Ross, President
Donna Heist
Carol Kienzle
Stefania Kuehner
Angelo Lello
Clifford Mays Jr.
Albert “Pat” Moran
Joseph Ricci, Jr.
Robin Sefton
City Clerk ...........................................................................................................Meg Steeb
Deputy Clerk ......................................................................................................Jacqueline Young
Chief Financial Officer .....................................................................................Jodi Kahn
Municipal Judge ..................................................................................................Frank Raso
Chief of Police ...................................................................................................Vacant
Solicitor ...........................................................................................................James E. Carroll
Tax Assessor .....................................................................................................William Johnson
Tax Collector .....................................................................................................Bridget Hayes
Regular meetings second and fourth Thursday of each month at 7:00 p.m.
500 London Avenue, Egg Harbor City, NJ

EGG HARBOR TOWNSHIP 08234
(609) 926-4000 ~ Fax (609) 926-4002
www.ehtgov.org
Mayor/Chairman Paul W. Hodson
Township Committee
Frank X. Balles
Joseph Cafero
Township Administrator ......................................................................................Peter J. Miller
Township Clerk ...................................................................................................Eileen M. Tedesco
Chief Financial Officer .......................................................................................Jennifer McIver
Court Administrator ............................................................................................Therese Collins
Engineer ................................................................................................................James Mott
Municipal Judge ....................................................................................................Marc J. Nehmad
Police Chief .........................................................................................................Raymond Davis
Solicitor ................................................................................................................Marc Friedman
Tax Assessor ........................................................................................................Maryanne Lavner
Tax Collector ........................................................................................................Sharon Riley
Regular meetings first and third Wednesday of each month at 5:30 p.m.
Egg Harbor Township Hall, 3515 Bargaintown Road, Egg Harbor Township, NJ
<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>Mayor</td>
<td>Joseph Venezia</td>
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<tr>
<td>Council</td>
<td>Larry Hughes, President</td>
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<tr>
<td>Municipal Clerk</td>
<td>Linda Kent</td>
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<tr>
<td>Planning Board Secretary</td>
<td>Linda Kent</td>
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<tr>
<td>Chief Financial Officer</td>
<td>Judson Moore</td>
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<td>Court Administrator</td>
<td>Toni Tummon</td>
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<td>Court Deputy Administrator</td>
<td>Pat Campbell</td>
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<td>Engineer</td>
<td>Michael Fralinger</td>
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<td>Fire Chief</td>
<td>Brian Johnson</td>
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<td>Municipal Judge</td>
<td>Timothy Maguire</td>
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<td>Prosecutor</td>
<td>Carl Tripician</td>
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<tr>
<td>Solicitor</td>
<td>Alfred Scerni</td>
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<td>Tax Assessor</td>
<td>James Mancini</td>
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<td>Tax Collector</td>
<td>Terence Graff</td>
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<tr>
<td>Zoning Officer</td>
<td>Wayne Caregnato</td>
</tr>
</tbody>
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Regular meetings second Wednesday of each month at 7:00 p.m.
City Hall, 148 Cumberland Avenue, Estell Manor, NJ

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<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>Mayor</td>
<td>Louis DeStefano</td>
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<tr>
<td>Council</td>
<td>Greg Schenker, President</td>
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<tr>
<td>Borough Clerk</td>
<td>Patricia M. Gatto</td>
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<tr>
<td>Chief Financial Officer</td>
<td>Dawn Stollenwerk</td>
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<tr>
<td>Court Administrator</td>
<td>Catherine DeYoung</td>
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<tr>
<td>Solicitor</td>
<td>John Carr</td>
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<td>Tax Assessor</td>
<td>Bill Johnson</td>
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<tr>
<td>Tax Collector</td>
<td>Bertha Cappuccio</td>
</tr>
</tbody>
</table>

Regular and Workshop meetings second Tuesday of each month at 6:00 p.m.
1700 Twelfth Street, Folsom, NJ
GALLOWAY TOWNSHIP 08205
(609) 652-3700 ~ Fax. (609) 652-3233
www.gttnj.org

Mayor Tony Coppola, Jr.

Council
Richard Clute, Deputy Mayor

Mary Crawford
Tony DiPietro
Frank Santo

Jim Gorman
Robert Maldonado

Township Clerk.................................................................Kelli Danieli
Chief Financial Officer..................................................Kristen Manning
Court Administrator......................................................Roseanne Lugg
Engineer........................................................................Vincent Polistina
Fire Chief..........................................................................Rick Smith
Manager...........................................................................Christian Johansen
Municipal Judge.................................................................Howard E. Freed, JMC
Police Chief.......................................................................Donna A. Higbee
Prosecutor........................................................................Bill Reynolds, Esq.
Solicitor.............................................................................Michael Fitzgerald
Tax Assessor......................................................................Sean Gaskill
Tax Collector.......................................................................Christian Johansen

Regular meetings second and fourth Tuesday of each month at 6:30 p.m.
One meeting per month in June, July and August
Municipal Building 300 E. Jimmie Leeds Road, Galloway, NJ

HAMILTON TOWNSHIP 08330
(609) 625-1511 ~ Fax (609) 928-0921
www.townshipofhamilton.com

Mayor Art Schenker

Township Committee

Rodney Guishard
John Kurtz
Administrator.................................................................Michael Jacobs
Township Clerk...............................................................Rita Martino
Chief Financial Officer....................................................Dorothy Gallagher
Municipal Judge...............................................................Michele Verno
Police Chief......................................................................Stacy Tappeiner
Solicitor............................................................................Robert Sandman
Tax Assessor....................................................................Bill Johnson
Tax Collector......................................................................Renee DeSalvo

Regular meetings first and third Monday of each month at 6:30 p.m.
Town Hall, 6101 Thirteenth Street, Mays Landing, NJ
TOWN OF HAMMONTON 08037
(609) 567-4300 ~ Fax (609) 567-4302
www.townofhammonton.org
Mayor Stephen DiDonato
Council
Tom Gribbin, Deputy Mayor
Steven Furgione
Joseph Giralo
Sam Rodio
Brooke Sacco
Michael Torrissi, Jr.
Municipal Clerk..............................................................Frank Zuber
Chief Financial Officer.......................................................Rob Scharle
Court Administrator.........................................................Kim Torres
Engineer...........................................................................Chris Rehmann
Municipal Judge..............................................................Frank Raso
Police Chief.......................................................................Robert Jones
Prosecutor........................................................................Shirley Grasso
Solicitor............................................................................Michael Malinsky
Tax Assessor.....................................................................Mary Joan Wyatt
Tax Collector........................................................................Sharon Riley

Regular meetings fourth Monday (or as scheduled) of each month at 7:00 p.m.
Town Hall, 100 Central Avenue, Hammonton, NJ

LINWOOD CITY 08221
(609) 927-4108 ~ Fax (609) 653-2730
www.linwoodcity.org
Mayor Richard DePamphilis III
Council
Ralph Paolone, President
June Byrnes
Stacy DeDomenicis
Eric Ford
Todd Gordon
Brian Heun
Darren Matik
Municipal Clerk..............................................................Leigh Ann Napoli
Chief Financial Officer.......................................................Anthony Strazzeri
Court Administrator.........................................................Donna Clark
Engineer............................................................................Vince Polistina
Fire Chief...........................................................................Marty Walley
Municipal Judge..............................................................Timothy P. Maguire
Police Chief......................................................................Doug Carman
Prosecutor........................................................................Daniel D. Alsofrom
Solicitor.............................................................................Joseph L. Youngblood, Jr.
Tax Assessor......................................................................Diane Hesley
Tax Collector.......................................................................Silvia Washington

Regular meetings second and fourth Wednesday (except June, July, August, December, second
Wednesdays only) of each month at 6:00 p.m.
City Hall, Poplar Avenue & New Road, Linwood, NJ
LONGPORT BOROUGH 08403  
(609) 823-2731 – Fax (609) 823-1781  
www.longportnj.gov  
Mayor Nicholas Russo  

Commissioners  
Daniel J. Lawler  
Municipal Clerk ................................................................. Monica Kyle  
Chief Financial Officer ......................................................... Jenna Kelly  
Court Administrator .............................................................. Richard Carter  
Engineer .............................................................................. Levon Clayton  
Fire Chief ............................................................................. John Rosenberger  
Municipal Judge ................................................................... Frank Culmone  
Police Chief .......................................................................... Carl Tripician  
Prosecutor ............................................................................. Pat Agnellini  
Solicitor ................................................................................. Jeffrey R. Hesley  
Tax Assessor .......................................................................... Pamela Tomassi  

Please visit www.longportnj.gov for Board of Commissioners meeting dates

MARGATE CITY 08402  
(609) 822-2605 – Fax (609) 822-5081  
www.margate-nj.com  
Mayor Michael Becker  

Commissioners  
John F. Amodeo  
Municipal Clerk ................................................................. Johanna Casey  
Chief Financial Officer ......................................................... Lisa McLaughlin  
Court Administrator .............................................................. Maureen Larkin  
Engineer .............................................................................. Ed Walberg  
Fire Chief ............................................................................. Daniel Adams  
Municipal Judge ................................................................... John Rosenberger  
Police Chief .......................................................................... David Wolfson  
Solicitor ................................................................................. John Scott Abbott  
Tax Assessor .......................................................................... James Manghan  
Tax Collector ........................................................................... Linda Morgan

Commission meetings first and third Thursday of each month immediately following Workshop  
Workshop at 4:00 p.m.  
1 South Washington Avenue, Margate, NJ
TOWNSHIP OF MULLICA 08217
(609) 561-7070 ~ Fax (609) 561-3031
http://mullicatownship.org
Mayor Christopher Silva

Committee

James Brown
William Cornell, Jr.
Municipal Clerk…………………………………………………….. Kimberly Johnson
Chief Financial Officer………………………………………………..Dawn Stollenwerk
Court Administrator………………………………………………Eunice Aguina
Engineer………………………………………………………………..Jay Sciuolo
Fire Chief………………………………………………………………..Jerry Critelli
Municipal Judge…………………………………………………………..Carol Goloff
Police Chief………………………………………………………………..John Thompson
Prosecutor………………………………………………………………Richard DeMichele
Solicitor……………………………………………………………………..Tracy Siebold
Tax Assessor………………………………………………………………..Gerard Mead
Tax Collector………………………………………………………………..Bertha Cappuccio

Regular meetings second and fourth Tuesday of each month at 7:00 p.m.
Municipal Building, 4528 White Horse Pike, Elwood, NJ

CITY OF NORTHFIELD 08225
(609) 641-2832 ~ Fax (609) 641-6274
www.cityofnorthfield.org
Mayor Erland Chau

Council
Jeffrey Lischin, President

Greg Dewees
Susan M. Korngut
Barbara Anne Madden
Municipal Clerk………………………………………………………..Mary Canesi
Chief Financial Officer………………………………………………Dawn Stollenwerk
Court Administrator………………………………………………Donna Clark
Engineer……………………………………………………………………..Rami Nassar
Municipal Judge…………………………………………………………..Timothy Maguire
Police Chief………………………………………………………………..Paul Newman
Prosecutor………………………………………………………………Daniel D. Alsofrom
Solicitor……………………………………………………………………..Kristopher Facenda
Tax Assessor………………………………………………………………..Mark Sykes
Tax Collector………………………………………………………………..Michele Kirtsos

Visit www.cityofnorthfield.org for meeting schedule
Municipal Building, 1600 Shore Road, Northfield, NJ
CITY OF PLEASANTVILLE 08232
(609) 484-3600 ~ Fax (609) 641-8642
www.pleasantville-nj.org
Mayor Jesse L. Tweedle, Sr.

Council
Judy Ward, President

William Christmas
Ricky Cistrunk
Lawrence “Tony” Davenport

Augustus Harmon
Lockland Scott
Stanley Swan Jr.

Administrator
Municipal Clerk
Chief Financial Officer
Deputy Fire Chief
Municipal Judge
Police Chief
Prosecutor
Solicitor
Tax Assessor
Tax Collector

Linda Peyton
Davinna P. King-Ali
Barry Ludy
Chad Warmoth
Richard T. Fauntleroy
Sean Riggan
Jenna Cook
Alfred Scerni, Esq.
Wesley Briscoe
Flor Roman

Regular meetings first and third Monday of each month at 6:30 p.m.
Council Chambers, Police Complex, 17 N. First Street, Pleasantville, NJ

CITY OF PORT REPUBLIC 08241
(609) 652-1501 ~ Fax (609) 652-8270
www.portrepublicnj.org
Mayor Gary B. Giberson

Council
Kevin Wessler, President

Steven Allgeyer
Doris Bugdon
Roger Giberson

Stanley Kozlowski
Thomas Kurtz
Donna Riegel

Municipal Clerk
Chief Financial Officer
Court Administrator
Prosecutor
Municipal Judge
Solicitor
Tax Assessor
Tax Collector

Kimberly Campellone
Jenna Kelly
Deanna Krupp
William Reynolds
Howard Freed
Salvatore Perillo
Bill Johnson
Renee DeSalvo

Regular meetings second Tuesday of each month at 6:30 p.m.
City Hall, 143 Main Street, Port Republic, NJ
CITY OF SOMERS POINT 08244
(609) 927-9088 ~ Fax (609) 926-3016
www.somerspointgov.org

Mayor John Glasser, Jr.

Council
Sean McGuigan, President

Ron Meischker
Dennis Tapp
James Toto

Carl D’Adamo
Howard Dill
Kirk Gerety

Lucy Samuelsen
Wes Swain
Margaret Wismer

Municipal Clerk
Chief Financial Officer
Court Administrator
Engineer
Fire Chief
Municipal Judge
Police Chief (Acting)
Prosecutor
Solicitor
Tax Collector

Regular meetings second and fourth Thursday of each month at 7:00 p.m.
City Hall, 1 West New Jersey Avenue, Somers Point, NJ

VENTNOR CITY 08406
(609) 823-7904 ~ Fax (609) 823-8032
www.ventnorcity.org

Mayor Beth Holtzman

Commissioners

Lance B. Landgraf, Jr.

Tim Kriebel
Lance B. Landgraf, Jr.

Municipal Clerk
Chief Financial Officer
City Administrator
Court Administrator
Engineer
Fire Chief
Municipal Judge
Police Chief
Prosecutor
Solicitor
Tax Assessor
Tax Collector

Regular meetings second and fourth Thursday of each month at 5:30 p.m.
City Hall, South Cambridge & Atlantic Avenue, Ventnor, NJ

Lisa H. Hand
Albert Stanley
Maria Mento
Kathleen Robbins
Ed Stinson
Michael Cahill
Michael Mosco
Doug Biagi
William Reynolds
Tim Maguire
William Crowther
Margaret Pacanowski
WEYMOUTH TOWNSHIP 08317
(609) 476-2633 – Fax (609) 476-4466
www.weymouthnj.org
Mayor Kenneth Haeser

Committee

C. Peter Keiffenheim  Edward Norton
Municipal Clerk……………………………………………Dorothy-Jo Ayres
Chief Financial Officer…………………………………………Judson Moore
Court Administrator……………………………………………..Antoinette Tummon
Engineer…………………………………………………Stephen Nardelli-Fralinger
Fire Chief…………………………………………………………Jesse Hand
Municipal Judge……………………………………………………Timothy P. Maguire
Prosecutor………………………………………………………William E. Reynolds
Solicitor…………………………………………………………Michael Lario, Esq.
Tax Assessor……………………………………………………Bernadette Leonardi
Tax Collector……………………………………………………..Debra D’Amore

Regular meetings first and third Wednesday of each month at 7:00 p.m.
Weymouth Township Municipal Building, 45 South Jersey Avenue, Dorothy, NJ
BYLAWS OF THE BOARD OF CHOSEN FREEHOLDERS COUNTY OF ATLANTIC

The following rules of procedure shall govern the conduct of business of the Board of Chosen Freeholders.

A. Governing rules. Except as may be provided in the Charter, questions of order, methods of organization and the conduct of business of the Board shall be governed by Robert’s Rules of Order, Revised (75th Edition), in all cases to which they are applicable and in which they are not inconsistent with the rules of procedure hereinafter set forth in this section.

B. Rules of procedure.

(1) Rule 1: Annual and Regular Meetings.

    (a) The Board shall meet annually for organization at 12:00 noon on the second day of January at the Courthouse in Mays Landing, unless that is a Sunday, in which case it shall meet on the next succeeding day, at which time it shall select one of its members to serve as Chairman and one as Vice Chairman for the year and until the election and qualification of his or her successor. Election shall be by majority vote of the whole number of members of the Board. The Chairman shall preside over all meetings of the Board and perform such other duties as the Board or the general law may prescribe. Newly elected members may take and subscribe the oath of office at or before the annual organization meeting of the Board. Upon so qualifying, a member shall be entitled to take his or her seat and assume the duties of the office.

    (b) Thereafter, the Board shall by ordinance or resolution designate the time of holding regular meetings, which shall be at least monthly. All meetings of the Board shall be held at the county seat, except that meetings may upon resolution of the Board be held at such other times and places as the Board may deem fit.

    (c) The Board Chairman may, and upon written request of three of the members of the Board shall, call a special meeting of the Board. In this call he or she shall designate the purpose of the special meeting, and no other business shall be considered at such meeting. The call for a special meeting shall be filed in accordance with the Open Public Meetings Act.\(^1\)
Upon written consent executed by all the members of the Board, a special meeting may be held without prior notice, provided that the provisions of Chapter 231 of the Laws of 1975 are fully met.

All regular and special meetings of the Board and all executive sessions shall be open to the public, pursuant to the provisions of the Open Public Meetings Act, Chapter 231 of the Laws of 1975, effective January 21, 1976, which is made a part of these rules of procedure, as is fully recited herein at length.

(2) Rule 2: Committees. There shall be no standing committees of the Board other than the committee of the whole. The Chairman shall appoint all special committees for legislative or investigative purposes.

(3) Rule 3: Quorum.

(a) A majority of the whole number of the Board shall constitute a quorum, but no ordinance shall be adopted by the Board without the affirmative vote of a majority of all the members of the Board. The procedure for adopting ordinances shall be in accordance with the provisions of Section 101 of P.L. 1972, c. 154 (N.J.S.A. 40:41A-101), as amended.

(b) If a quorum is not present 1/2 hour after the appointed time for any meeting, the person presiding, or in his or her absence the Clerk of the Board, may declare the meeting adjourned until the next day, unless by a majority agreement those members present select another day.

(c) All voting, except on procedural motions, shall be by voice vote, and the ayes and nays shall be recorded in the minutes. The roll call shall be taken in alphabetical order except that the presiding officer shall be polled last. Upon the call of the roll no member shall discuss or explain his or her vote.

(d) No action of the Board, except as otherwise provided herein, shall be valid or binding unless adopted with the concurrence of a majority of all the members of the Board.

(4) Rule 4: Sessions. For the purpose of performing duties, other than enacting legislation, which are properly exercisable by the Board under the provisions of the Charter, the Board may sit in nonlegislative sessions at such times as it may determine.
(5) Rule 5: Procedure.

(a) Any and all matters to be presented to and acted upon by the Board at its regular meetings must be filed in the office of the Clerk of the Board not later than 12:00 noon three working days preceding the date of such meeting, and unless so filed will not be considered by the Board until the next succeeding regular meeting of said Board, unless authorized by majority vote of the members present.

(b) Presiding Officer. The Chairman, and in his or her absence the Vice Chairman, shall take the chair at the hour appointed for the meeting and shall immediately call the Board to order. In the absence of the Chairman and Vice Chairman, the Clerk shall call the Board to order and shall determine whether a quorum is present. If a quorum is present, the Clerk shall call for the election of a Chairman pro tempore. The Chairman shall sign all ordinances adopted by the Board during his or her presence. In the event of the absence of the Chairman, such ordinances shall be signed by the presiding officer.

(6) Rule 6: Order of business. Unless otherwise ordered by the Chairman or other presiding officer, at each regular meeting of the Board the order of business shall be taken up for consideration and disposition as follows:

(a) Roll call.
(b) Prayer and pledge of allegiance.
(c) Reading and approval of minutes of previous meeting.
(d) Early public comment on agenda items not listed for public hearing. [Added 2-25-2014 by Ord. No. 2-2014]
(e) Introduction of ordinances.
(f) Consideration of ordinances on second reading.
(g) Proposed resolutions.
(h) Written communications and petitions.
(i) Reports of special committees of the Board.
(j) Unfinished business.
(k) New business.
(l) Public comment.
(m) Adjournment.

(7) Rule 7: Conduct.

(a) Every member shall give his or her entire attention to the business under consideration during the sessions of the Board
and shall not absent himself or herself from the meeting until the hour of adjournment except by permission of the Chairman.

(b) No member shall speak for more than three times, and not to exceed five minutes each time, on any question at any meeting of the Board, except by permission of the majority of members present as determined by a vote.

(c) Every member desiring to speak shall address the presiding officer and, upon recognition, shall confine himself or herself to the question under debate, avoiding all personalities and indecorous language. A member, once recognized, shall not be interrupted when speaking, unless it is to call him or her to order or as herein otherwise provided. If a member, while speaking, is called to order, he or she shall cease speaking until the question of order is determined by the presiding officer and, if in order, he or she shall be permitted to proceed. Any member may appeal to the Board from the decision of the Chair upon a question of order, when without debate the Chair shall submit to the Board the question, “Shall the decision of the Chair be sustained?” and the Board shall decide by a majority vote.

(d) Non-board members attending regularly scheduled meetings shall not be permitted to speak more than two times, not to exceed three minutes each time, on any one subject germane to an issue then before the Board, unless given special permission for extra time by a majority vote of the Board members, and shall be heard only during that portion of the meeting as established by Rule 6. Any member of the public may address the Board in caucus, provided that he or she informs the Chairman at least five hours before the meeting. The Chairman may determine the time on the agenda. The applicant who shall address the Board shall be limited to a time period not to exceed three minutes.

(8) Rule 8: Investigations. The Board may make investigations into the affairs of the County of Atlantic and the conduct of any county department, office or agency, as may be authorized by the applicable code, and for this purpose may subpoena witnesses, administer oaths and take testimony. Any person who fails or refuses to obey a lawful order issued in the exercise of these powers by the Board shall be punishable in accordance with a schedule of fines and imprisonment
established by the Board. In no event shall a fine exceed $500, and imprisonment shall not exceed 90 days.

(9) Rule 9: Order and decorum. The Chairman shall preserve order and decorum and decide questions of order, subject to an appeal to the Board, which shall require a two-thirds vote to overrule.

(10) Rule 10: Alteration of standing rules. No standing rule or order of the Board shall be altered or amended unless such alteration or amendment shall have been proposed in writing at the regular meeting next preceding and adopted by a majority of the members of the Board, but any of them may be suspended temporarily with the concurrence of 2/3 of the members present at any meeting, unless such a suspension would be in violation of a statute of the State of New Jersey.

(11) Rule 11: Decorum: Sergeant at Arms. A sheriff’s deputy may be Sergeant at Arms at the regularly scheduled Board meetings. The Sergeant at Arms shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum at the normal quota. Any person making personal, impertinent or slanderous remarks or who shall become boisterous while addressing the Board shall be barred by the Chairman or other presiding officer from further attendance at that meeting of the Board.

(12) Rule 12: Schedule of meetings, notice and posting. The Clerk of the Board shall, at least once each year, within the seven days following the annual organization meeting of the Board, post for the purpose of public inspection, a schedule of the regular meetings of the Board to be held during the year, in at least one public place reserved for such or similar announcements. He or she shall, in addition, mail or deliver a copy thereof to the two newspapers designated by the Board to receive notices of the meetings of the Board and shall submit a copy thereof to the County Clerk. The schedule shall contain the location of each meeting and the time and date thereof. In the event that such schedule is thereafter revised, he or she shall, within seven days following such revision, post, mail and submit such revision in the manner hereinabove set forth.

(13) Rule 13: Ordinances.

(a) Ordinances shall be prepared by the Department of Law upon request of any Freeholder. Every proposed ordinance shall be prepared in writing in the form required for final adoption. No
ordinance, except those relating to the budget or appropriation of funds and those relating to the adoption or revision of the Administrative Code, shall contain more than one subject, which shall be clearly expressed in its title. The enacting clause shall be “Be It Ordained by the Board of Chosen Freeholders of the County of Atlantic.” Any ordinance which repeals or amends an existing ordinance or part of the Administrative Code shall set out in full that part of the ordinance, sections or subsections to be repealed or amended, and shall indicate matter to be omitted by enclosing it in brackets or by strikeout type and shall indicate new matter by underscoring or by italics. Each ordinance shall be duplicated and distributed to the members of the Board in the manner as provided in this chapter. [Amended 11-9-1977]

(b) Except as otherwise provided by general law, the procedure for the passage of ordinances shall be as follows:

[1] Every ordinance, after being introduced and having passed a first reading, which first reading may be by title, shall be published at least once in the manner provided by N.J.S.A. 40:41A-142 of the Charter, together with a notice of the introduction thereof and the time and place when and where it will be further considered for final passage. If there is only one such publication, the first shall be at least one week prior to the time fixed for further consideration for final passage. A copy of the proposed ordinance shall also be sent by regular mail to the Clerk of each municipality in the county not less than one week prior to the date of hearing.

[2] At the time and place so stated in such publication or at any time and place to which the meeting for the further consideration of the ordinance shall from time to time be adjourned, all persons interested shall be given an opportunity to be heard concerning the ordinance. Final passage thereof shall be at least 10 days from the first reading.

[3] Upon the opening of the hearing, the ordinance shall be given a second reading, which reading may be by title, and thereafter it may be passed by a majority of the whole number of the Board, with or without amendments, or rejected. Prior to the said second
reading, a copy of the ordinance shall be posted on the bulletin board or other place upon which public notices are customarily posted in the building in which the Board regularly meets, and copies of the ordinance shall be made available to members of the general public who shall request such copies. If any amendment is adopted altering the ordinance, the ordinance as so amended shall not be finally adopted until at least one week thereafter, and the ordinance as amended shall be read at a meeting of the Board, which reading may be by title, and shall be published, together with a notice of the introduction and the time and place when and where the amended ordinance will be further considered for final passage, at least two days prior to the time so fixed. At the time and place so fixed or at any other meeting to which the further consideration of the amended ordinance may be adjourned, the Board may proceed to pass the ordinance as amended or again amend it in the same manner.

[4] Upon passage, every ordinance, or the title, together with a notice of the date of passage or approval, or both, shall be published at least once in the manner provided by N.J.S.A. 40:41A-142 of the Charter Law.

[5] One certified copy of the full text of every ordinance so adopted shall be filed with the Clerk of each municipality within the county not later than 10 days after the date of final passage.

(c) Ordinances, Passage. Upon passage of each ordinance, the Clerk of the Board shall promptly deliver it to the Executive. If he or she approves, he or she shall sign and return it to his or her Clerk. If he or she disapproves, he or she shall return it to the Clerk within 10 days after its passage, together with a statement of the reasons for disapproval. If he or she does not sign the ordinance within 10 days from the date of its passage and does not return it with a veto message within said period, the ordinance shall take effect according to its terms, notwithstanding the failure of the Executive to act.

(14) Rule 14: Ordinances, passage over veto. The Board shall reconsider any ordinance returned by the Executive without his or her approval, pursuant to the Charter. Such reconsideration of the ordinance shall
be at the next meeting of the Board which occurs not less than three
nor more than 30 days following the return of the ordinance by the
Executive. If upon such reconsideration 2/3 of the members of the
Board vote to override the veto, the ordinance shall take effect 10
days thereafter. Whenever an ordinance has been reconsidered by the
Board following a veto by the Executive, the Clerk shall append to
such ordinance a certification of the action of the Board upon such
reconsideration, in substantially the following form:

“I HEREBY CERTIFY that the above ordinance adopted by the
Board on the day of __ 20__ was delivered to the Executive on the
__ day of ___ and was returned to me on the __ day of ___, together
with the Executive’s statement of the reasons for which he or she
was constrained to withhold his or her approval of such ordinance,
item or part thereof. On reconsideration thereof on the __ day of
___, the Board duly resolved by the affirmative vote of 2/3 of its
members to enact such ordinance notwithstanding the Executive’s
veto or the Executive’s veto was sustained.”

Dated:

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Clerk

(15) Rule 15: Ordinances not returned by the Executive. Whenever an
ordinance shall take effect without the Executive’s signature, by
reason of his or her failure to return it to the Board by filing it with
the Clerk within 10 days after its passage, the Clerk shall append to
such ordinance a certificate in substantially the following form:

“I HEREBY CERTIFY that the above ordinance was adopted by the
Board on the __ day of ___ 20__ and was presented to the Executive
duly certified on the day of __, and upon his or her failure to sign it
or to return and file it with the Clerk within 10 days of its passage,
the said ordinance took effect in like manner as if the Executive had
signed it on the 10th day after it passed.”

Dated:

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Clerk

(16) Rule 16: Ordinances, effective date. No ordinance shall take effect
less than 20 days after its final passage by the Board and approval of
the Executive unless the Board shall adopt a resolution declaring an
emergency and at least 2/3 of all members of the Board vote in favor
of such resolution.
(17) Rule 17: Advice and consent.

(a) Upon receipt from the County Executive of his or her nomination of a person to any office or position, the same shall be read by the Clerk under “Written Communications and Petitions” if at least seven days’ notice of the nomination has been given to each Freeholder. In the event that each Freeholder has received at least 24 hours’ notice of the proposed nomination, the said seven days’ notice requirement may be waived by unanimous consent of all Freeholders present. The nominee shall thereafter be interviewed by the Freeholders sitting as a committee of the whole in executive session at a time designated by the Chairman. Action of confirmation or rejection, upon a nomination made by the County Executive, shall not be postponed or delayed longer than 90 days.

(b) Following completion of said interview and investigative consideration, a resolution shall be presented to the Freeholder Board, at which time they shall individually vote for or against confirmation, and the Clerk shall then notify the County Executive, in writing, of the Board’s decision.

(18) Rule 18: Resolutions. Resolutions shall be prepared by the Legislative Counsel upon request of any Freeholder. Every proposed resolution shall be prepared in writing and may be introduced at any regularly scheduled meeting of the Board upon a motion and seconding, subject to Rule 5. [Added 11-9-1977]
National Aviation Research and Technology Park (NARTP)

The National Aviation Research and Technology Park (NARTP) is a 501(c)(3) non-profit auxiliary organization of Stockton University dedicated to facilitating research and development, innovation, and commercialization of emerging aviation technologies.

The park is located on a 58 acre parcel adjoining the Federal Aviation Administration William J. Hughes Technical Center (WJHTC), a facility dedicated to research, development, and sustainment of the National Airspace System (NAS), and the Atlantic City International Airport, a designated Smart Airport Research Test Bed Facility.

The WJHTC houses every system in use today in U.S. commercial aviation and is involved in system development and testing of NextGen systems, airport and aircraft safety research, and Homeland Security research.

Location on the WJHTC campus presents a tremendous opportunity for tenants of the NARTP to partner with the FAA and leverage the incredible facilities and expertise that reside there. The WJHTC is the leading air transportation federal facility and the site of innovative, state-of-the-art research, development, testing, evaluation, modeling, and simulation. The WJHTC has recognized expertise in automation, communications, navigation, and airport and aircraft safety and has served as the cornerstone for aviation advancements for over fifty years.

The center is the key facility for the development of Aviation Research including the integration of Unmanned Aircraft Systems (UAS). The WJHTC is responsible for integrating all new systems, concepts and technologies into the NAS and will use NARTP to build new partnerships between academia, industry and the FAA to foster collaborative R&D. Tenants of the NARTP will also have the opportunity to interface and partner with the other aviation tenants that reside on the campus.
WEBSITES OF INTEREST

County Budget www.aclink.org
Legislative Resource Center http://clerk.house.gov/about/offices_lrc.aspx
One Stop Career Center www.learntainworkac.com
Emergency Information www.readyatlantic.org
Economic Development www.aceanj.com

TOLL FREE NUMBERS

Atlantic Women’s Center Hotline 1-800-286-4184
Environmental Crimes Hotline 1-800-533-3867
Fix-It Program 1-888-426-9243
Prescription Discount Program 1-877-321-2652
Dental Discount Program 1-877-354-6226
Roadway Hazards Hotline 1-877-426-7623
Intergenerational Services Information and Referral 1-888-426-9243
JOBS Connection Hotline 1-877-860-5627
Mosquito/West Nile Virus Control Information Line 1-877-643-2287
Ocean Water Quality Information (Seasonal) 1-800-633-7946
Welfare Fraud Tip Hotline 1-800-372-8305
Crime Stoppers 1-800-658-8477