

ATLANTIC COUNTY GOVERNMENT

JOB ANNOUNCEMENT

PLEASE POST

Posting Date:

TITLE: Animal Attendant, P/T

CONTINUOUS

SALARY: \$12.45/HR

Hours: 19.5 HRS/WK

DEPARTMENT: Human Services

Union X Mgmt

LOCATION: Animal Shelter, Pleasantville

NJCSC Test Required: Yes No X

Grant Funded: Yes No X

Note: This is a part-time position, 19.5 hours per week. Schedule varies and may include weekends.

DEFINITION

Under direction, cares for, feeds and grooms dogs, cats, and other animals; does related work as required.

DISTINGUISHING CHARACTERISTICS

Positions in this class are primarily involved with the care, feeding, cleaning, and grooming of animals, and the cleaning of their living quarters and adjacent areas. In contrast to animal control officers, positions in this class are not responsible for the enforcement of state and local animal control regulations or for the capturing, impounding, and destroying of animals. Positions in this class do not require a knowledge of:

1. The law as it affects animal control and welfare.
2. Animal behavior and the handling of stray and diseased animals.
3. Community safety as it relates to animal control.

REQUIREMENTS

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

EXAMPLES OF WORK:

Feed, water, clean, groom, and exercise animals.

Cleans and sterilizes animal food bowls and water pans.

Cleans, disinfects, and deodorizes washing and grooming areas.

Cleans and disinfects animal living quarters and may clean other areas including the office and outside areas.

Collects stool samples and take them to veterinarian for analysis for parasites.

Observes animals' general health, diet, weight, appetite, etc., for negative symptoms.

Maintains security within the area that the animals are housed.

Transports animals to veterinarian for check-ups, shots, deworming or other examination and treatment.

May assist with the training of animals.

May perform routine clerical work in keeping records of animals being housed.

KNOWLEDGE AND ABILITIES:

Knowledge of the care and feeding of animals.

Knowledge of the methods of cleaning and disinfecting cages, pens, and related equipment.

Knowledge of identifying symptoms of health disorders in animals.

Ability to maintain simple records.

Ability to deal courteously and tactfully with co-workers and the public.

Ability to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, or communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform the essential functions of the job after reasonable accommodation is made to their known limitations. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

Interested, qualified applicants should apply online at <http://www.atlantic-county.org/>

Alternatively, applications may be mailed to the

Atlantic County Division of Human Resources

1333 Atlantic Avenue, Atlantic City, NJ 08401

- *We are an Equal Opportunity Employer* -